

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
STATE OF HAWAII

ANNUAL REPORT FISCAL YEAR 2016-2017

“Thinking outside of the box . . .”





The Employment Benefit & Rights line of business protects the economic security, physical, economic and social well-being of workers and supports good labor-management relations. This includes developing and disseminating labor market information and assisting job seekers, workers and employers to facilitate workforce development.

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

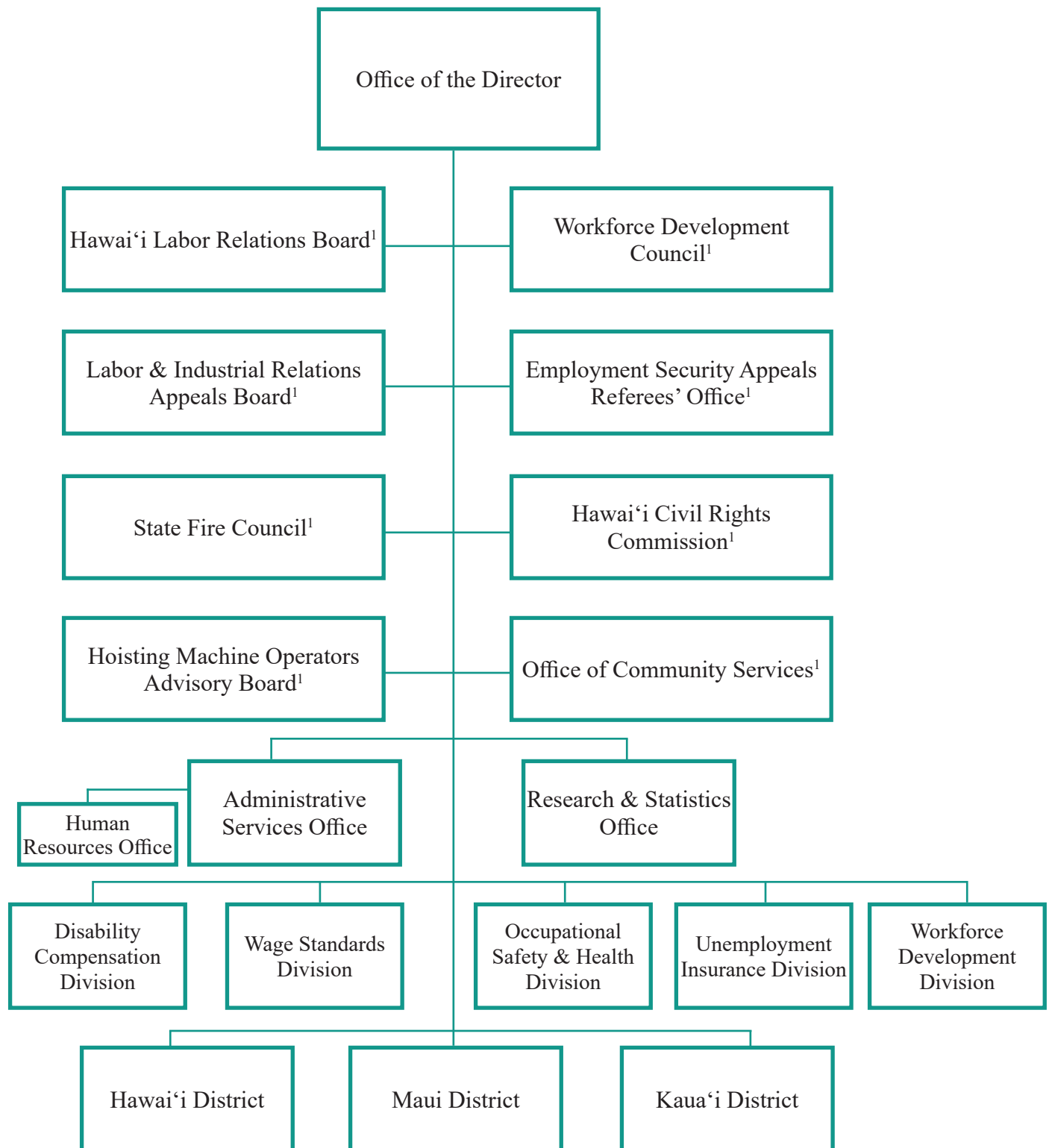
TTY/TDD Dial 711 then ask for (808) 586-8866

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STATE OF HAWAI‘I

DEPARTMENT OF LABOR & INDUSTRIAL RELATIONS ORGANIZATION CHART

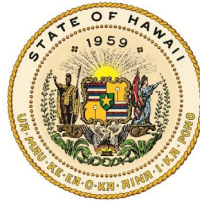


¹For administrative purposes only

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Aloha,

I hope this annual report of the Department of Labor and Industrial Relations provides you with insight into the Department's efforts to make Hawai'i a better place to live and work.

Over the past year, the Department has worked to modernize benefit law staff practices to better serve both workers and employers. By managing with our mission in mind, benefit claims and appeals processes are now more accessible, quicker, and have improved security of records. There is much more to be done.

One way of addressing Hawai'i's workforce needs is the expansion of apprenticeship opportunities to over 6,000 apprentices, in 91 registered programs in construction and beyond. DLIR is utilizing \$2.9 million in federal funds to establish new apprenticeships with community partners in Information Technology, and to continue initiatives in non-traditional occupations and industries including healthcare, culinary, advanced manufacturing, and cybersecurity.

Programs and workforce advisory boards in key sectors augment workforce initiatives funded by the Legislature, including the Hawai'i Agricultural Workforce Advisory Board, the Healthcare Workforce Advisory Board, the Science, Technology, Engineering, and Math (STEM) Working Group, Disabled Youth programs, and private sector partnerships.

To protect those who labor, and to promote equal conditions among employers, the Department continues to improve the enforcement of existing laws, with Legislative support. In the last two sessions, the Legislature updated penalty levels for violations of wage, job safety and health, workers' compensation, and temporary disability insurance laws. As in Act 135 in 2017, due process mechanisms for employers were also clarified and improved.

Further DLIR initiatives and outcomes by division may be found in this report.

We give thanks and aloha to our many partners in the community at federal, state, and county levels, and non-profit and business organizations. I would like to express my appreciation to our own dedicated staff, who seek to provide the highest quality of service to the public. Thanks also to outgoing Director Linda Chu Takayama, for her leadership and service to the community. We look forward to continuing high standards for public service.

Mahalo,

LEONARD HOSHIJO
Acting Director

Workforce Development Division

OVERVIEW

The Workforce Development Division (WDD)

- Plans, coordinates and implements a statewide, customer-driven workforce development system with partner agencies.
- Delivers employment and training services to job applicants, workers and industries.
- Services include a referral and placement service that links qualified job seekers with employers at no cost to the public.
- Partners include but are not limited to the DOE Adult Education; DHS Division of Vocational Rehabilitation; Community Colleges, State Workforce Development Council, Counties, business associations, labor organizations, community-based organizations, and other agencies.

One-Stop Career Centers

Through the One-Stop Centers system (also called American Job Centers), one-stop center operators selected by each county workforce development boards oversee coordination of services provided by different agencies. WDD is a partner with One-Stop Centers agencies.

Resource Rooms in all One-Stop Centers are equipped with computers that allow access to the Internet, provide job information, assist in resume writing, and conduct self-assessments of skills and interests. Resource Rooms also provide information on job training, labor market, and job search workshops.



HireNet Hawai'i is an electronic job board and database at www.hirenethawaii.com. It is sponsored by WDD and Workforce Development Council to connect employers and jobseekers and all One-Stop Centers throughout the islands. Nearly 24,507 individuals who received services from Hawai'i's One-Stop Centers during the period July 1, 2016 to June 30, 2017 were registered in HireNet Hawai'i. It is accessible to jobseekers and employers at no cost. Those with internet access and a computer can self-register and benefit from online services, while those who need

staff assistance can contact their nearest One-Stop Center.

Rapid Response Services



Rapid Response services were provided on-site to workers who were scheduled to be terminated due to business closings or large-scale layoffs. Core members of a Rapid Response Team

consisted of Unemployment Insurance Division, WDD, and on O'ahu, the City and County of Honolulu, to provide affected workers with information about Unemployment Insurance benefits, employment and training services, and other resources. For very large layoffs such as Hawaiian Commercial and Sugar (HC&S) and Mākena Golf and Beach Resorts, additional team members included Maui ILWU, and health benefits representatives. Sixteen (16) sessions were held for HC&S and 4 sessions for Mākena Beach and Golf Resort to enable more employees to benefit from information provided. Maui activities such as Job Fairs and Resource Fairs were also coordinated and delivered with the ILWU, HC&S, Alexander and Baldwin, and in consultation with Maui County, Maui Chamber of Commerce, Maui College, and DOE Adult Education.

Additional Rapid Response sessions were held for Son'z Steakhouse, Kahului Trucking & Storage, Napili Surf and Kmart on Maui. Other Rapid Response sessions included those for Fuji Film and recently for Island Air on O'ahu.

Summer Youth Employment Program

The Summer Youth Employment Program (SYEP) was a joint effort between Department of Human Services (DHS) and WDD to provide paid work experience for youth participants from the Benefit, Employment and Support Services Division (BESSD), Social Services Division (SSD) and the Division of Vocational Rehabilitation (VR).

By participating in a work experience, youth are more likely to be competitively employed after they graduate and acquire jobs at higher wages. During

this summer past program, 129 students worked 6-8 weeks, up to 30 hours per week at \$10 an hour on O‘ahu, Hawai‘i, Maui, Moloka‘i, and Lāna‘i. (A comparable program was operated by Kaua‘i County.) To prepare students for this work experience, students attended a pre-employment workshop about good work habits and employer expectations; and worksite supervisors were oriented to their responsibilities prior to a student being placed at their site. Students were matched to worksites based on student interest and proximity to worksites. This was a highly successful project in providing youth with positive work experiences that encouraged their participation in the workforce. Worksite supervisors also benefitted from the added help and gained rewarding experiences in working with this target group.

Trade Adjustment Act (TAA)

The Trade Adjustment Assistance (TAA) Program is a federal entitlement program that assists U.S. workers who lost their job as a result of foreign trade. The program provides adversely affected workers with opportunities to obtain the skills, credentials, resources, and support necessary to become reemployed. DLIR applied for federal funds and received \$2,032,503 in March 2016 to assist workers who lost or will lose their jobs from Hawaiian Commercial & Sugar (HC & S) Company from November 16, 2014 to November 16, 2016. A second request for the HC&S workers who will be laid off after November 16, 2016 was subsequently approved for the workers being laid off after that date. DLIR continued to assist workers to ensure they successfully transition to new jobs or gain the necessary training to become reemployed.

Disability Employment Initiative Round VI

DLIR WDD, in collaboration with the University of Hawai‘i, Center on Disability Studies, and DHS Vocational Rehabilitation (VR), successfully competed for \$2.5 million in federal funds from U.S. Department of Labor to build capacity of One-Stop Center staff to serve persons with disabilities more effectively and to improve collaborations across agencies and with business networks. This 42-month grant ending March 2019 builds upon lessons learned

from the Disability Employment Initiative Grant, Round II, which was limited to services on Hawai‘i and Maui Counties, and created the foundation for a statewide project in Round VI.

Workforce Investment Opportunity Act (WIOA) Job Training Services

Through the WIOA, WDD was a service provider for the Counties’ Adult and Dislocated Worker population on Hawai‘i, Maui, and Kaua‘i. Low-income adults and former workers who were laid off or terminated and unlikely to return to their previous occupations were targeted for services.

Services to Military Veterans



In FY 17, about 2,000 veterans, eligible persons, and transitioning service members, including 581 disabled veterans, received job counseling and job search assistance. This grant supports 5.5 staff who are veterans themselves to provide counseling and outreach to veteran organizations and businesses to promote hiring of veterans.

Volunteer Internship Program

The Volunteer Internship Program (VIP) is a voluntary program that allows Hawai‘i jobseekers, as well as individuals receiving unemployment insurance (UI), to choose and pair with industry employers to gain workforce training. Candidates of the VIP program are given the opportunity to intern from 16-32 hours per week for a 4-8 week period. Strategically, the VIP is working on and developing new strategies to reach VIP candidates by connecting with other DLIR Workforce Development Division funded programs. Participants who successfully complete the unpaid internship, receive a certificate of job skills acquired and consideration for future employment. For Fiscal Year 2017, 138 individuals were placed in the Hawai‘i Volunteer Internship Program.

Apprenticeship Program

Apprenticeship is long-term job training lasting from one to five years. Private industry assumes the cost

through full time on-the-job training combined with classroom/shop instruction. This method of training has resulted in a constant flow of highly skilled workers for Hawai'i's industries. During FY 2017, there were over 6,000 active apprentices and 569 completed their apprenticeship programs. Hawai'i had a total of 46 registered apprenticeship programs in the construction and non-construction trades.

American Apprenticeship Initiative (AAI)

DLIR WDD successfully competed for \$2.9 million in federal funds to establish new apprenticeship programs in Information Technology (IT) to meet the growing demand for skilled IT workers in Hawai'i. The 5-year grant plans to establish 28 new programs with 300 apprentices by September 30, 2020. Key training providers are DevLeague, a boot camp style private IT training organization; and University of Hawai'i Community Colleges, Pacific Center for Advanced Technology and Training, which will deploy training to different community college campuses in the State. The City and County of Honolulu is also a key player in conducting outreach to businesses and promoting development of apprenticeships. Participating businesses that have approved IT apprenticeship programs are Sudokrew, HMSA and Hawai'i Pacific Health. Sudokrew established the first IT apprenticeship program and registered the first IT apprentice in Hawai'i. The AAI grant was later modified to include the development of healthcare apprenticeship programs. Interest in IT apprenticeships recently accelerated and more IT apprenticeship programs were developed, which will be reported in next year's Annual Report.

State Expansion Grant (SEG)

DLIR WDD was awarded \$1.5 million in federal funds to support apprenticeship strategies that expand apprenticeship programs to non-traditional occupations including IT, Healthcare, culinary, advanced manufacturing, and Cybersecurity. The period of performance was originally from November 1, 2016 thru April 30, 2018, but it was recently extended for another year to end April 30, 2019. A

key provider is Kapi'olani Community College, which not only develops and provides the classroom instruction portion of apprenticeship programs, but acts as an intermediary to help businesses develop and implement the employer's responsibilities for apprenticeship programs in healthcare and culinary occupations. Windward Community College also has taken on this role for a nurse aide apprenticeship program. After a slow start, as expected when developing new approaches and models, activity under this grant substantially increased due to the success of the intermediary approach, as will be reported in next year's Annual Report.

State Accelerator Grant

DLIR WDD received \$220,000 in federal funds to build its capacity as a State Apprenticeship Agency and to expand and diversify registered apprenticeship by including more women and persons with disabilities in apprenticeship. The grant also will help streamline processing of records by converting all older manual records on apprentices to the current electronic system being used for the newer apprentices. The period of performance is from June 1, 2016 to May 31, 2018.

Work Opportunity Tax Credit

The Work Opportunity Tax Credit (WOTC) is a Federal tax credit available to employers for hiring individuals from certain target groups who have consistently faced significant barriers to employment. The target groups included Veterans, Temporary Assistance for Needy Families (TANF) Recipients, Food Stamp (SNAP) Recipients, Vocational Rehabilitation Referred Individuals, Ex-Felons and Supplemental Security Income Recipients. Employers could earn a tax credit equal to 25% or 40% of a new employee's first-year wages, up to the maximum for the target group to which the employee belongs.

A new target group - Long-Term Unemployment Recipient - was added for new hires that begin to work for an employer on or after January 1, 2016 to December 31, 2019. This target group pertains to an individual who is in a period of unemployment of not less than 27 consecutive weeks and includes a

period (which may be less than 27 weeks) in which the individual received unemployment compensation under State or Federal law.

The Department also launched the WOTC on-line system of filing applications. Employers and consultants can now file WOTC applications and check progress/status of the applications on-line.

Employment and Training Fund (ETF)

The ETF Program consisted of “macro” grants that were awarded to businesses to develop or expand customized training for their employees; and “micro” grants that partially subsidized training from pre-approved training vendors for a business’s current workforce. Both types of grants were intended to enhance business growth and improve the long-term employability of Hawai‘i’s people. As a result of the improving economy, ETF issued a Request for Proposals (RFP) for ETF Macro focusing on small businesses, for which contracts were awarded to two projects: Hawai‘i Tropical Fruit Growers for a Maui project, and Building Industry Association on O‘ahu. A total of 87 individuals received training to upgrade their workforce skills from these two projects.

During FY 17, businesses continued to refer over 1,300 employees for skill upgrade training from 20 “micro” training vendors that offered a variety of courses including customer service, computer applications, food safety, and leadership training. Details are provided in a separate ETF Report.

Partnership with Department of Human Services

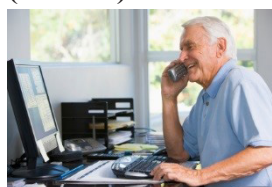
Through a partnership agreement with the State Department of Human Services, 11 full-time WDD staff provided job development and job readiness assistance for individuals enrolled in the First-to-Work (FTW) program on all counties who received benefits through the Temporary Assistance to Needy Families (TANF).

In FY 17, WDD staff enrolled 254 FTW participants in the Community Work Experience Program, 238 FTW participants in the 30-hour Job Readiness Training workshop, and conducted job development

contacts on behalf of FTW participants at 4,915 job sites statewide. There were 519 participants placed in unsubsidized employment.

Through a similar agreement with the Department of Human Services, three (3) full-time WDD staff provided employment and training assistance for individuals receiving Supplemental Nutrition Assistance Program (SNAP) benefits on Hawai‘i and Kaua‘i Counties.

Senior Community Service Employment Program (SCSEP)



The SCSEP assisted unemployed, low-income persons, age 55 and older, with poor employment prospects, to engage in part-time community service training activities to help them develop skills and experiences for transition into unsubsidized jobs. During the period July 1, 2016 to June 30, 2017, about 213 seniors were served in the program statewide. SCSEP project operators continued to provide services during FY 17: On O‘ahu - Honolulu Community Action Program and State Department of Human Services; on Hawai‘i County - Hawai‘i County Office on Aging; on Maui - Maui Economic Opportunity Inc.; and on Kaua‘i, DLIR WDD, Kaua‘i Branch.

Job Driven National Emergency Grant (JD NEG)

In June 2014, Hawai‘i received \$897,420 to assist Dislocated Worker (DW) with emphasis on Long-Term unemployed and Foreign-trained immigrant workers who qualify as DW and have barriers to obtaining employment in their trained field or profession. As of September 30, 2017, the project provided job coaching, employment assessment, classroom training, internships, and on-the-job training to 49 participants statewide. The project built upon employer workgroups formed through the TAACCCT and Disability Employment Initiative, and skills training and work-based learning were provided for dislocated workers. Resources from this grant and those leveraged from state and federal programs gave dislocated workers more options for a successful transition to employment.

Reemployment Services and Eligibility Assessment (RESEA)

Since 2008, WDD has been providing group and individual skills assessment, labor market information, and referrals to jobs and training for UI claimants, except those employed part-time or those referred by union halls. In FY 2017, this program served 8,000 Unemployment Insurance (UI) claimants and reduced the average UI duration by 0.7 week, producing a net savings of nearly \$2.5 million to the UI Trust Fund. The success of this program led to the program becoming mandatory for all new UI claimants effective October 1, 2015. Similar services are provided as in the past, with an emphasis on more individualized, in-depth services to each UI claimant.

*“It is service we are not obliged to
give that people value most.”*

James C. Penney

Workforce Development Council

The Workforce Development Council (WDC) is administratively attached to the Department of Labor and Industrial Relations (DLIR), and consistent with federal and state law, assists the Governor with development and modification of the Hawai‘i unified workforce development system plan and administrative oversight responsibilities. WDC is the Governor designated administrative entity to implement the Workforce Innovation and Opportunity Act (WIOA) of 2014. The Hawai‘i workforce development system must provide extensive services and programs to employers competing in the market economy, career/job seekers new to the workforce, those wanting career advancement for a living wage, those facing multiple-challenges to entering the workforce and those who have depleted their allotted unemployment benefits and are still seeking employment.

The 41-member WDC is comprised of majority private business leaders and includes labor, workforce, Native Hawaiian, and representatives from the offices/departments of the Governor, State Senate, House of Representatives, County Mayors, Department of Education’s Superintendent, University of Hawai‘i’s President, Department of Human Services, Department of Business, Economic Development and Tourism, DLIR, and the County Workforce Development Boards.

Hawai‘i’s American Job Center System

American Job Centers (AJCs) in all four counties provide services to local businesses, and employed and unemployed job seekers. County governments, took the lead with organizing service providers in delivering various employment and training services to customers. Each of the four local areas maintains commitments and partnerships with many businesses, academic partners, and state and local government officials. The Local Workforce Development Boards, with support from local elected officials and state and local partners oversees WIOA programs and services in their respective local areas.

FY16 WIOA Participation Summary

Hawai‘i’s WIOA program served eligible adults, dislocated workers, and youth (ages 14-24) through its AJC network. Center resources were used to help

unemployed and underemployed workers learn new skills and acquire employment. Within the AJCs the WIOA programs provided comprehensive skills assessments, counseling and career planning, basic skills and occupational training, access to labor market information, job search and placement assistance to increase employment, employment retention and earnings of participants.

- WDC maintains the statewide participant management information system known as HireNet (hirenethawaii.com). The system includes a website where career and job seekers, and employers are able to access comprehensive labor market information so that they may target their job search and learn more about wages and locations of jobs in Hawai‘i. The system allows registered employers to match job openings with resumes that have been posted by recently unemployed individuals and those looking for new jobs. HireNet served 17,382 adults and 402 youth ages 14 to 21 years old, including out-of-school and in-school youth.
- WIOA emphasizes services to individuals with barriers to employment. For the adult program services were provided to 176 disabled individuals and 185 veterans, including disabled veterans.
- Individuals receiving employment services ranged from those with an education level of completing the third grade to three years of college or a technical or vocational school. Of these, six (6) completed the third grade, six (6) completed the seventh grade, 84 completed the eighth grade, 147 completed the ninth grade, 175 completed the tenth grade, 83 completed the eleventh grade, and 173 completed the twelfth grade and did not receive a diploma or equivalent, while 655 graduated from high school with diplomas.
- Through employment services that included training and education, 181 adults and dislocated workers received credentials applied towards their employment.
- WIOA now tracks retention rates of up to twelve months of employment. There were 276 adults and dislocated workers who were placed in jobs and

new careers who stayed with their employer for one year.

- The youth that were served showed increased measurable skill gains. Fifty-three (53) attained secondary school diploma or equivalency. Forty-five (45) achieved at least one educational functioning level of a participant who is receiving educational instruction below post-secondary level. Twenty-three (23) earned a transcript or report card for either secondary or post-secondary education that shows they met the state academic standards.
- The majority of the participants in the adult and dislocated worker programs were female while more male participated in the youth program.

Federal and State Funding

In spite of a declining unemployment rate and revived economy, during FY17 (July 1, 2016 through June 30, 2017), Hawai‘i received a total of \$6,063,032 for the federal adult, dislocated worker and youth programs which was an increase of \$142,820 from the previous year’s allotment. It is anticipated that federal funding will decrease in the next fiscal year. In a strong show of support for the WDC and the efforts to improve the workforce delivery of services, the Hawai‘i State legislature appropriated \$462,000 in general funds to WDC to assist in the implementation of WIOA.

WDC was awarded \$1.1 million by the USDOL Reemployment & System Integration Dislocated Worker Grants. Hawai‘i was one of 43 states to win a portion out of a total of \$43 million. WDC plans to upgrade and enhance the quality of the current statewide participant management information system to enable common registration for job seekers and for data collection. The grant is for two years through September 30, 2018.

In partnership with the University of Hawai‘i’s Career and Technical Education (CTE). WDC developed the “Hawai‘i’s Investment of Public Funds in Workforce Development Programs: A Funding Summary 2016”. The brochure shows at a glance the State, County and Federal agencies that receive Federal and State funds for workforce development and how

much was expended to administer the programs. Descriptions of the programs are listed and types of programs are color-coded to easily identify which agencies are doing similar work. In most cases, the funding has maintained the same level or decreased. With the uncertainty of the availability of federal dollars, the brochure provides agencies opportunities to collaborate, share resources and braid funds to eliminate duplication and enhance services to clients.

Statewide Sector Partnerships

WDC and the local Workforce Development Boards on each island are partners with the Hawai‘i Chamber of Commerce’s program working on sector partnerships to include both economic and workforce development focused on the needs of employers by industry. WIOA includes employers and businesses as a key partner to shaping how employment services are delivered at the AJCs. Employers have a voice and the sector partnership model allows industry employers to share challenges and best practices leading to identifying priorities and actions steps towards resolution. Community partners are part of the process to support and assist with the priorities of focus identified by industry leaders. Kaua‘i and Hawai‘i County selected the agriculture industry while Maui and O‘ahu chose the healthcare industry.

WDC has representation on several workforce related organizations where council members and staff serve on the Career and Technical Education Advisory Board, State Rehabilitation Council, Native Hawaiian Education Council, University of Hawai‘i Center on Aging Task Force, DXP Data Governance and Access Committee and Executive Committee, among others. WDC is also a member of the National Association of State Workforce Agencies and National Governor’s Association.



Hawai‘i Occupational Safety and Health

The Hawai‘i Occupational Safety and Health Division (HIOSH) ensures compliance with two laws:

- Chapter 396, HRS, The Hawai‘i Occupational Safety and Health Law, which states that every employee in the State should have safe and healthful working conditions; and
- Chapter 397, HRS, The Hawai‘i Boiler and Elevator Safety Law, which mandates the safe operation and use of boilers, and pressure systems; elevators, lifts, kindred equipment, and amusement rides.

Occupational Safety and Health (OSH) Program (chapter 396, HRS) staff engages in the following activities, with the goal of encouraging voluntary compliance with the law and administrative rules:

- The HIOSH enforcement staff conducts programmed inspections of high hazard workplaces, and responds to accidents, complaints, and referrals. VPP evaluations are done to identify and recognize exemplary employers.
- HIOSH consultants conduct workplace audits to improve employers’ safety and health management systems in response to requests from employers. This service is free and confidential. SHARP evaluations are done to identify and recognize small employers with effective safety and health programs.
- Certifications are issued to qualified individuals in the following areas: explosives and pyrotechnics; certified safety and health professionals; and hoisting machine operators.

Promulgation of OSHA standards. HIOSH is required to adopt “as effective as” administrative rules within 6 months of OSHA’s adoption. These safety and health standards state what employers must do to ensure safe and healthful workplaces for their employees.

The OSH side of HIOSH receives 50% federal funding for the compliance program and 90% federal funding for the on-site consultation program. OSHA does not permit federal funds to be used for the certification programs that are 100% state funded,

with the exception of the hoisting machine operators’ certification that is 100% special funded. The U.S.

Occupational Safety and Health Administration (OSHA) provides oversight of the program, requiring benchmark staffing levels as well as performance and timeliness criteria for mandated activities.

The Boiler and Elevator (BE) Inspection Branch staff (chapter 397, HRS) staff conducts the following activities with the goal of public safety through voluntary compliance with the law and administrative rules:

- Inspections of equipment at specific intervals to assure its safe operation and use. Equipment determined to be satisfactory are issued permits to operate.
- Investigations of accidents and some complaints.
- Review of installation and alteration plans to ensure that the equipment is being constructed/ installed/ altered in accordance with safety codes. A permit to install/ alter is issued to initiate the construction work.
- Certifications are issued to special boiler inspectors to enable them to perform third party inspections of boilers and pressure systems.
- Reviews and audits of companies authorized by the National Board of Boiler and Pressure Vessel Inspectors to enable Hawai‘i companies to perform necessary repairs and alterations to critical equipment in the State.

The Boiler/Elevator side of HIOSH is currently funded by a special fund generated by fees from inspections of pressure vessels and elevator equipment.

The legislature authorized an additional safety and an additional health inspector for the OSHA grant funded branches beginning January 2015.

HIOSH successfully met all its Fiscal Year 2017 Federal grant objectives, and received approval of its Fiscal Year 2018 Federal grants. The Boiler/Elevator Branch has made considerable progress in filling 11 of its 13 elevator inspector positions that have been difficult to fill for several years.

Wage Standards Division



OVERVIEW

The Wage Standards Division (“Division”) protects Hawai‘i’s workers by administering and enforcing six different labor laws related to wages in the Hawai‘i Revised Statutes (HRS). The laws operate to keep young workers safe in the workplace (Child Labor Law, Chapter 390, HRS); ensure employees are paid their wages due, (Wage and Hour Law, Chapter 387, HRS; Payment of Wages and Other Compensation, Chapter 388, HRS; Wages and Hours of Employees on Public Works, Chapter 104, HRS) and provide job protection when family members need care or an employee is fired or discriminated against because of a lie detector test, a workers compensation injury, or taking an on-site drug test. (Hawai‘i Family Leave Law, Chapter 398, HRS, Employment Practices Law, Part II – Lie Detector Test and Part III – Unlawful Suspension or Discharge.)

Significant Events

- The Division partnered with the Board of Barbering and Cosmetology at the Department of Commerce and Consumer Affairs in conducting an outreach to all Board licensed professionals

regarding the payment of at least minimum wage to apprentices working in commercial environments. The outreach focused on correcting a common illegal practice in the industry of allowing apprentices to work in beauty shops without treatment as employees.

- Act 135, 2017 Regular Session created an administrative process to impose penalties due to employees and a new penalty for the general fund.
- Department of Labor and Industrial Relations Employee of the Year was Wage Standards Division’s Sheryl Lee, Labor Law Enforcement Specialist Supervisor, pictured above in the center with Director of Labor, Linda Chu Takayama, Deputy Director Leonard Hoshijo and Wage Standards Administrator Pamela Martin (back row).

Successes

The Compliance Branch resolved 566 complaints, a 20% increase from Fiscal Year 2016. This included issuing 20 Notice of Violations to contractors on

public works projects who had violated the prevailing wage law under Chapter 104, HRS, and ordered \$41,807 in penalties paid to the State, 16% more into the general fund than Fiscal Year 2016

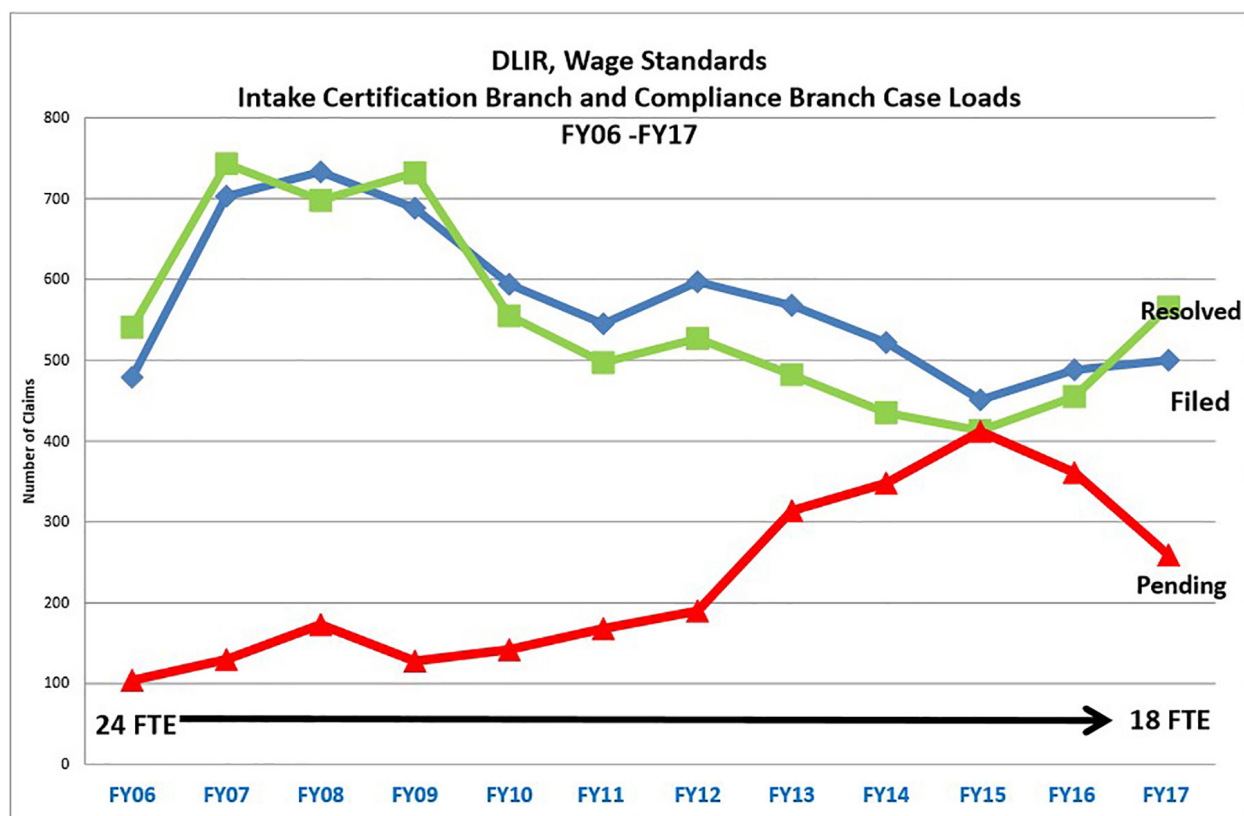
The Compliance Branch identified \$590,448 in back wages found due for 402 workers. The Hearings Branch disposed of 87 unlawful termination claims and resolved one prevailing wage claim appeal.

The Intake and Certification Branch (ICB) took in 515 complaints against employers this fiscal year. Child labor permits issued increased almost 9% from the previous year to 11,401. Variances and addendums required for productions like “Hawaii Five-0”, and other commercial productions that included minors

under age 16 working outside the hours permitted by law totaled 69 up 10% from last year. All outreach to the child labor audience of working minors, parents and employers of minors was accomplished via the WSD Facebook page Hawai‘i Teens at Work.

The Division responded to 6,068 inquiries and used the blog Inside Wage Standards Division and DLIR as a resource to supplement education and outreach. Activity on the website and audience on social media has increased each year.

As a team Wage Standards Division has been focussing on eliminating the backlog of pending cases in the Compliance Branch. For the first time in eight years the Division resolved more cases than were filed.



Hawai‘i Civil Rights Commission

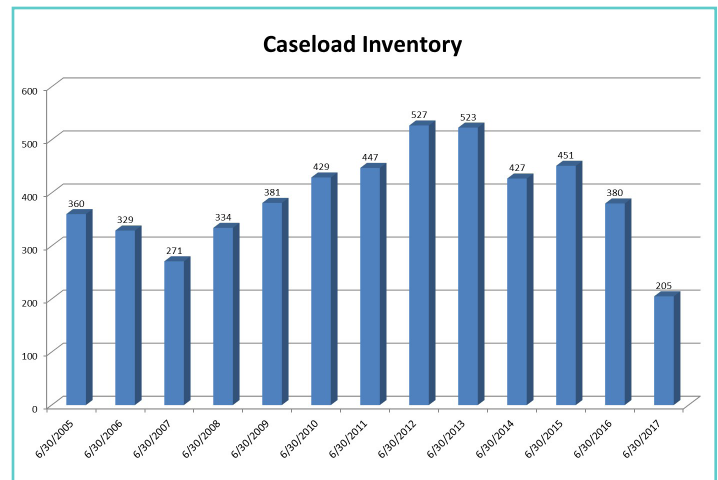
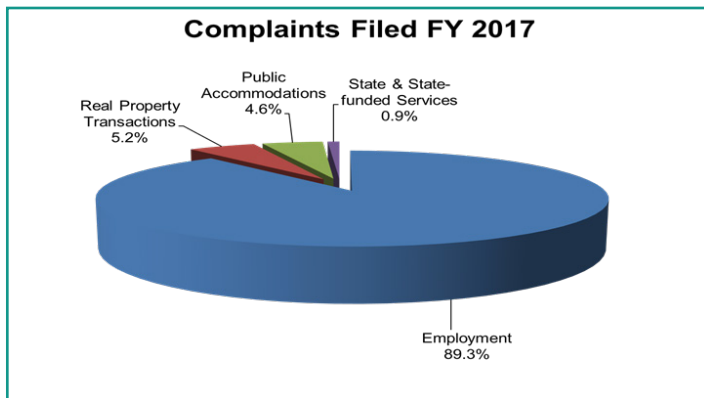
The State of Hawai‘i has a strong commitment to the protection of civil rights. Article I, Section 5 of the Hawai‘i Constitution provides that “no person shall be denied the enjoyment of civil rights or be discriminated against in the exercise thereof because of race, religion, sex or ancestry.” The legislature gave meaning to this commitment by creating the Hawai‘i Civil Rights Commission (HCRC), through enactment of Act 219 in 1988 and Acts 386 and 387 in 1989.

The HCRC was organized in 1990 and officially opened its doors in January 1991. The HCRC enforces state laws prohibiting discrimination in employment (H.R.S. chapter 378, Part I), housing (H.R.S. chapter 515); public accommodations (H.R.S. chapter 489), and access to state and state-funded services (H.R.S. §368-1.5). The HCRC receives, investigates, conciliates, and adjudicates complaints of discrimination. The HCRC has five (5) uncompensated volunteer Commissioners. They are appointed by the Governor, with the consent of the Senate, based on their knowledge and experience in civil rights matters and commitment to preserve the civil rights of all individuals.

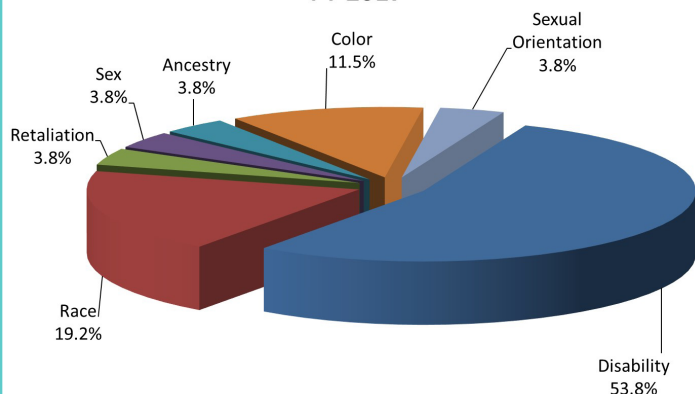
By law the Commission may hold hearings and make inquiries, as it deems necessary, and has the authority to administer oaths and affirmations, conduct depositions, compel the attendance of parties and witnesses and the production of documents by the issuance of subpoenas, examine parties and witnesses under oath, require answers to interrogatories, and delegate these powers to any member of the commission or any person appointed by the commission for the performance of its functions.

Furthermore, the law authorizes the Commission to enforce the State’s anti-discrimination statutes or any of its orders, conciliation agreements, or predetermination settlements by commencing civil action in circuit court; by issuing “right to sue” authority to complainants; or by ordering appropriate legal and equitable relief or affirmative action when violations are found.

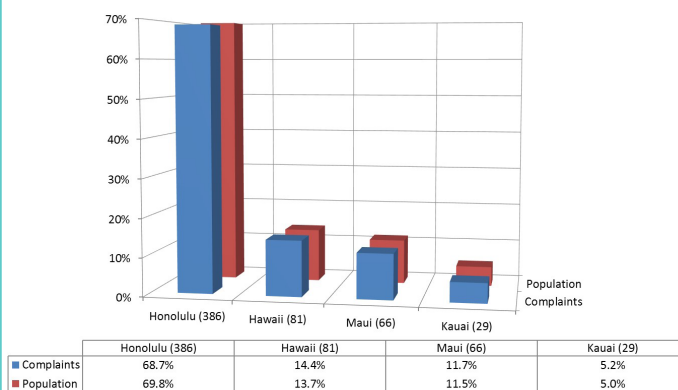
The law also authorizes the Commission to appoint an executive director, deputy executive director, hearings examiners, investigators and other necessary support personnel, as well as attorneys to represent the commission in litigation.



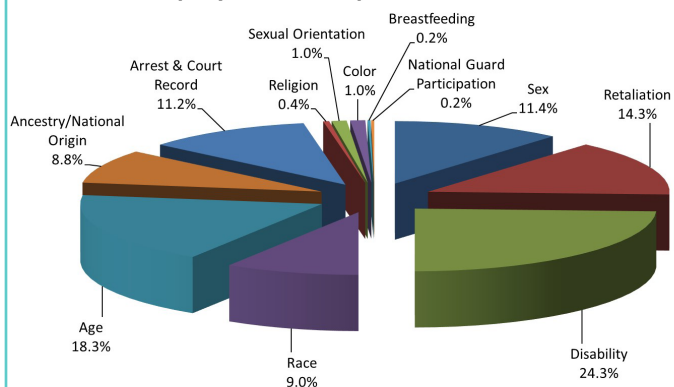
Public Accommodations Complaints Filed FY 2017



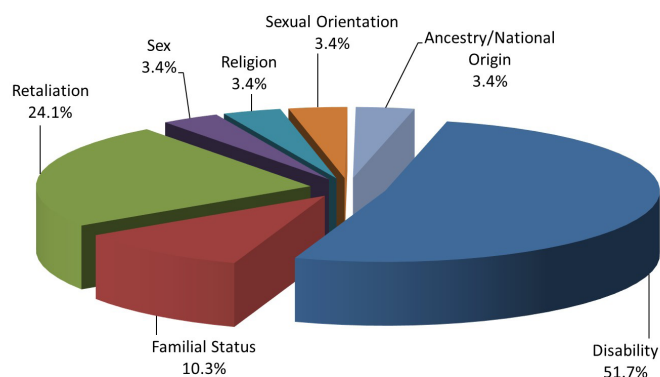
Complaints Filed by County FY 2017



Employment Complaints Filed FY 2017



Housing Complaints Filed FY 2017



Hawai‘i Labor Relations Board

Composition of the Hawai‘i Labor Relations Board (HLRB or Board)

The HLRB is comprised of three Board Members appointed by the Governor, and confirmed by the Senate, to six-year terms of office. The Board members function as administrative law judges.

The Goal of the HLRB

The Board seeks to provide just, fair, and timely resolution of the issues brought before it, consistent with public policy to provide for collective bargaining in the public and private sectors, and to assure employee health and safety in the workplace.

Missions of the Board

The HLRB is charged with the implementation and administration of:

- HRS chapter 89, a law implementing the right of public employees to organize for the purpose of collective bargaining.
- HRS chapter 377, the Hawai‘i Employment Relations Act, which provides for certification of unions and collective bargaining in the private sector where the National Labor Relations Board has declined jurisdiction, particularly in the agricultural sector.

Case Statistics: The following represents the cases filed and pending before the HLRB in FY2017:

Type of Case	Old Cases <i>as of 6/30/2016</i>	Old Cases Closed in FY17	New Cases <i>(Cases Opened in FY17)</i>	New Cases Closed in FY17	Pending Cases End of FY17
CHAPTER 377					
Unfair Labor Practice Against Union - (CU)	0	0	0	0	0
Unfair Labor Practice Against Employer - (CE)	0	0	1	0	1
CHAPTER 89					
Prohibited Practice Against Employer – CE	79	28	20	17	54
Prohibited Practice Against Union – CU	5	0	9	6	8
Prohibited Practice Against Employee - CEE	0	0	0	0	0
Impasse – I	11	11	14	0	14
Declaratory Ruling - DR	2	1	1	1	1
Unit Clarification – RA	1	1	2	2	1
TOTAL 89/377 CASES	98	41	47	26	78
CHAPTER 396 (HIOSH)					
Contested Citation	21	19	52	48	6
Discrimination	2	2	4	3	1
Miscellaneous			1	1	0
TOTAL 396 (HIOSH) CASES	23	21	57	52	7
TOTAL OF CASES FILED	121	62	104	78	85

In addition, the HLRB acts on appeals under:

- HRS Chapter 396, the Hawai‘i Occupational Safety and Health Law, from citations issued by the Director of the Department of Labor and Industrial Relations through the Hawai‘i Occupational Safety and Health Division (HIOSH.)

The Board fulfills its statutory missions through making determinations, judgments, and providing resolution in matters related to:

- The certification of unions as exclusive representatives for bargaining units created through HRS Chapter 89 and by elections under HRS Chapter 377.
- The placement of individuals into appropriate bargaining units under HRS Chapter 89 and Chapter 377.
- Impasses in negotiations under HRS Chapter 89 and by elections under HRS Chapter 377.
- Prohibited Practice charges filed by unions, employers, and individual bargaining unit members under HRS Chapter 89 and Unfair Labor Practice charges filed under HRS Chapter 377.
- Requests for Declaratory Rulings made under Chapters 89 and 377, and any other statute over which the Board has jurisdiction.
- Appeals of citations and penalties issued through HIOSH to employers and employees.

Objectives of the HLRB in FY2017

- In 2013, the Board offered a free electronic filing service through File and ServeXpress (FSX) for public labor cases and expanded it to include HIOSH cases in 2014. At the end of FY2016, ninety-five percent of all the parties appearing before the Board were utilizing FSX. Since electronic filing is the most efficient method of handling cases, the Board seeks to require all cases filed under HRS Chapters 89 and 377, and appeals under HRS Chapter 396 be managed using electronic filing.
- Pursuant to HRS Chapter 91, the Board received approval of the administrative rules for the “card check” method of certifying

union representation under HRS Chapter 377 after holding public meetings on all islands.

- The Board will continue to work on issuance of decisions and orders, which have been filed in previous fiscal years, while addressing in a timely fashion new cases and appeals filed in FY2017.
- The Board will finalize and complete the drafting of new procedural rules governing cases under HRS Chapters 89, 377 and 396.
- In 2007, the HLRB was designated the Hawai‘i Occupational Safety and Health (HIOSH) Appeals Board for HIOSH citations. However, when these cases were transferred from the jurisdiction of the Labor and Industrial Relations Appeal Board, no positions were transferred to HLRB nor were any new positions assigned to the Board to handle this increased workload. The Board will continue to request additional positions commensurate with the continual increase in new HIOSH appeals under Chapter 396 and the backlog cases under Chapter 89.
- The Board began to hold hearings on the Neighbor Islands to comply with HRS 89-5(j) “whenever it is more cost efficient in consideration of the parties and witnesses involved” and promotes just and fair consideration of Prohibited Practice and Unfair Labor Practice charges when they occur outside the island of O‘ahu. This advances the parties’ rights to due process, and removes a financial burden on access, especially to those self-represented litigants. However, this will require that the Board’s very modest operating budget be increased to cover the additional travel costs.
- This fiscal year the Board had its first experience with HIOSH respondents who were limited English proficient and self-represented. This required the Board to hire written and oral translators to comply with due process rights even though the expenses were not anticipated in the Board’s small budget.

Unemployment Insurance Division

The Unemployment Insurance (UI) program provides temporary partial wage replacement to eligible workers and stabilizes the economy during recessions. Administrative costs to operate the UI program are funded 100% by federal (FUTA) taxes paid by employers. UI benefits paid to eligible jobless persons are paid by state unemployment taxes assessed on businesses.

While the UI system is administered under state statutes, the US Department of Labor regulates conformity with federal laws and oversees the compliance with performance standards for states to be certified to receive federal grants to operate the UI system and to qualify for FUTA tax offsets.

Payment of jobless benefits is contingent upon several factors including involuntary unemployment, workforce attachment and ability/availability for work. For CY 2017, individuals can collect up to a maximum of \$592 per week for 26 weeks. Nearly 100% of all applications and weekly certifications are processed through the online filing system, which provides flexibility, security and convenience for claimants, who can access the web-based system by computers or hand-held devices. UI payments are transmitted through direct deposits.

Improved customer service and program integrity continue to be UI priorities that influence changes to business models to meet clients' expectations. Upgrades to UI automated functions and development of innovative processes made possible through special federal grants, have increased program efficiency and effectiveness. Future and ongoing automation projects include tax modernization, end-to-end fraud detection and LEP enhancements to address program integrity, employer and claimant accessibility and compliance with federal performance standards.

At the end of 2016, the balance of the Hawai'i UI trust fund was \$515,090,640. In CY 2016, 66,052 initial claims and 391,462 weekly certifications were filed. The unemployment rate was an average of 3.0% for 2016. The last time it was at or below 3.0% was in 2007, when it was 2.8%.

"To give real service you must add something which cannot be bought or measured with money, and that is sincerity and integrity."

Douglas Adams

Disability Compensation Division

The Disability Compensation Division (DCD) administers the Workers' Compensation (WC) law, the Temporary Disability Insurance (TDI) law, and the Prepaid Health Care (PHC) law. All employers with one or more employees, whether working full-time or part-time, are directly affected.

The purpose of the Workers' Compensation law is to provide wage loss compensation and medical care to those employees who suffer work-related injuries. Workers' Compensation is an employer paid insurance program that provides economic relief for employees injured on the job. WC benefits include medical and hospital expenses, lost wages, permanent disability disfigurement, and vocational rehabilitation.

Temporary Disability Insurance benefits partially replace wages lost when an employee is unable to work because of an off-the-job sickness or injury, if the employee meets the qualifying conditions of the law. TDI is an employer provided insurance that supplies partial wage loss benefits to employees who suffer off-the-job injuries or illnesses.

The PHC law requires that employers provide employees adequate medical coverage for non-work related illness or injury, if employees meet the qualifying conditions of the law. Coverage includes hospitalization, surgery, physician office visits, diagnostic tests, and maternity benefits. Hawai'i is the only state to adopt a prepaid health care law and continues to be a leader in providing universal health care coverage.

The DCD's mission is to provide economic security and stability for Hawai'i's workforce through education, enforcement, and adjudication of the WC, TDI, and PHC laws. Its primary objectives include ensuring efficient processing of claims; timely provision of medical services and payment of benefits to injured workers; employer compliance with WC, TDI, and PHC insurance coverage requirements; and monitoring health plans to ensure employees are provided with the benefits that are required under the PHC law.

DCD plans, directs, and coordinates statewide activities relating to interpretation, implementation and administration of WC, TDI and PHC laws, rules, regulations, policies and procedures. The division's staff of 100 employees is organized into three (3) program offices (WC, TDI/PHC, and Program Support) and five (5) operational branches (Plans, Enforcement, WC Claims, Hearings, and Vocational Rehabilitation). The main office is located in Honolulu with district offices on the Neighbor islands (Wailuku-Maui, Kealahou-Hawai'i, Hilo-Hawai'i, and Lihou'e-Kaua'i).

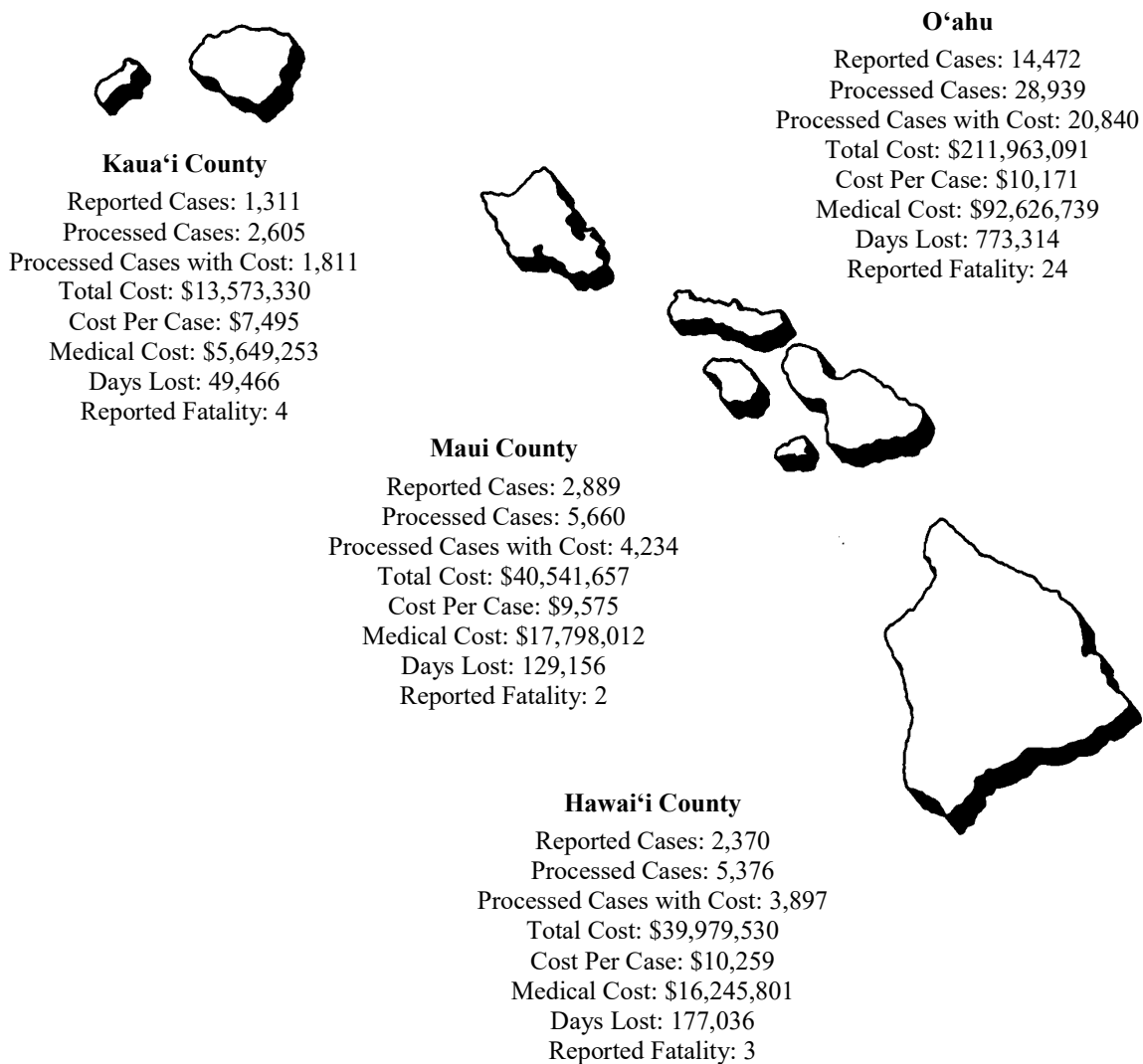
"Change is the law of life. And those who look only to the past or present are certain to miss the future."

John F. Kennedy

HIGHLIGHTS 2016

STATE OF HAWAI'I

REPORTED CASES: 21,042
PROCESSED CASES: 42,580
PROCESSED CASES WITH COST: 30,782
TOTAL COST: \$306,057,608
COST PER CASE: \$9,943
MEDICAL COST: \$132,319,805
DAYS LOST: 1,128,972
REPORTED FATALITIES: 33



Note: Cost may not add due to rounding.

Labor and Industrial Relations Appeals Board

OVERVIEW

The Labor & Industrial Relations Appeals Board (LIRAB) is a quasi-judicial agency that is attached to the Department of Labor & Industrial Relations (DLIR) for administrative and budgetary purposes only. LIRAB adjudicates appeals from decisions rendered by the Director of Labor & Industrial Relations (Director) via the Disability Compensation Division relating to workers' compensation matters (Chapter 386, Hawai'i Revised Statutes) and decisions rendered by the Director relating to the Boiler and Elevator Safety Law (Chapter 397, Hawai'i Revised Statutes). Proceedings before LIRAB are subject to Chapter 91 of the Hawai'i Administrative Procedures Act and other applicable administrative rules and laws.

Program Objective

LIRAB's program objective is to provide prompt, just and efficient adjudication of appeals from decisions of the Director of Labor & Industrial Relations relating to Workers' Compensation and Boiler and Elevator Safety.

LIRAB Members

LIRAB comprises two Board Members and one Chairperson who are appointed by the Governor of the State of Hawai'i and confirmed by the Hawai'i State Senate for 10-year terms. The Chairperson is required by law to be an attorney licensed to practice in all of the courts of this State.

LIRAB Staff

LIRAB is supported by a staff of 6: Executive Officer, Hearings Officer, Staff Attorney, Researcher, Chief Clerk, and Secretary.



LIRAB ACTIVITIES for FY 2017

Workers' Compensation Cases	
New LIRAB appeals received in FY 2017	300
Cases disposed of or closed by settlement, dismissal, Decision and Order, or other means in FY 2017	400
Cases pending as of June 30, 2017	141
Pre-hearing conferences (initial, settlement and status conferences) held in FY 2017	836
Motions/Orders to Show Cause /Oral Arguments heard in FY 2017	172
Trials held in FY 2017	102
Percentage of appeals resolved within 15 months of receipt in FY 2017	71%
Percentage of appeals upheld by appellate court in FY 2017	76%
Number of cases awaiting written decision and order in FY 2017	114
Number of Appellate Court Decisions issued in FY 2017	17
Boiler & Elevator Safety Cases	
Cases pending as of June 2017	0
New appeals filed during FY 2017	0

LIRAB FY 2017 Goals and Objectives

No.#1 Amendments To LIRAB Rules of Practice and Procedure

The Primary Goal for FY 2017 is to finalize the Amendments to LIRAB Rules of Practice and Procedure.

Background/Justification: LIRAB's Rules of Practice and Procedure

have not been changed since February 1994 (4 Governors and 3 LIRAB Chairs ago). LIRAB began the initial process of amending the Rules several years ago. This process was interrupted by the retirements and resulting vacancies on the Board. Now that Marie Laderta has been nominated by Governor Ige, LIRAB anticipates that upon the completion of the “advise and consent of the Senate”, Marie Laderta will then be appointed. With a full three-member Labor Appeals Board seated, the anticipated LIRAB Goal is for LIRAB to now move forward and complete the process which is anticipated to take up to a full year to complete.

No.#2 Medical Treatment Plan Dispute - Fast Tracked

To meet one of its Objectives for the prompt, just and efficient adjudication of appeals, another Goal for FY 2017 is to shorten the timeline (i.e., Fast Track) regarding those appeals” where the only issue(s) involves disputes regarding “Medical Treatment Plans” under the Medical Fee Schedule Rules and Regulations .

Justification/ Reasons: The “fast tracking” of these types of appeals is to address the legislative intent of the necessity of timely medical services “reasonably needed”. There should be no additional request to the State Legislature for another ” body” since LIRAB has a Hearings Officer Position specifically assigned to this type of case. The fast-track case with only one issue, should accomplish the legislative intent and improve the services LIRAB provides to the public. Another objective is to reduce the backlog of cases. Currently the statute , Section 386-21,HRS requires “when a dispute exists between an employee and the

employer or the employer’s insurer regarding the proposed treatment plan or whether medical services should be continued... , The director shall make a decision within 30 days of the filing of a dispute. ...” Keeping in mind that decisions and orders from LIRAB, following a hearing, need to comply with HRS Chapter 91, the anticipated LIRAB Goal is a fast-tracked Medical Treatment Plan dispute case from beginning to end, to be completed in a six-month time period.

No.#3 Indemnity Benefit Dispute -Fast Tracked.

To meet the same Objective for the prompt, just and efficient adjudication of appeals, another Goal for FY 2017 is to ” Fast Track” Indemnity Benefit Disputes. Where “reasonably needed” medical restoration and psychological rehabilitation are statutorily satisfied, LIRAB will need to refocus the “Appeal process” by the shortening of the timeline (i.e. Fast-Track) regarding the “adjudication of appeals” where there is only one (1) issue involving an indemnity benefit under HRS Chapter 386. This type of single indemnity dispute case would cover: 1) temporary total disability (TTD), or (2) permanent partial disability (PPD)/ permanent total disability (PTD), or 3) vocational rehabilitation (VR) benefits.

Justification/Reasons: Where “reasonably needed” medical restoration and psychological rehabilitation are statutorily satisfied, the goal is for LIRAB to refocus the “Appeals Process” through the efficient utilization of its “manpower and resources” in line with the statutory goals established under HRS Chapter 386 for injured workers as intended by the Legislature. The Legislative mandate is described as follows : 1)timely payment of TTD benefits for eligible injured workers, 2) return of permanently disabled worker to some gainful employment whenever possible, even where new skills must be developed (VR) , and 3) the providing of substantial compensatory relief (PPD/PTD) with the economic and other losses incurred by an injured worker who has suffered a compensable injury . With the limitation on staff and LIRAB keeping in mind that decisions and orders from LIRAB, following a hearing need to

comply with HRS Chapter 91, the anticipated LIRAB Goal is a fast tracked Indemnity Benefit Dispute case from beginning to end to be completed in a nine-month time period.

No.#4 Completion of “ Pre-2015” WC Case Files Into The Internal Electronic Document Management System (DocuShare).

Working together with DCD Administrator JoAnn Vidinhar through the transition and implementation of Docushare, LIRAB’s anticipated goal for FY 2017 is to finally realize the completion of the “scanning and indexing of all ‘Pre- 2015’ WC case files” into the Internal Electronic Document Management System (DocuShare).

Justification/Reasons: LIRAB spearheaded a paperless initiative by implementing an internal electronic document management system to digitize paper case files on appeal. LIRAB’s system went live on June 15, 2015. From that starting point LIRAB’s need to address the understaffing in both clerical and professional section has been a challenge requiring the understanding and cooperation from the existing staff in working together towards the completion of the Docushare Project. Also with DCD’s full commitment, given the assurances by DCD Administrator JoAnn Vidinhar,, an anticipated completion of the “scanning and indexing of all ‘Pre- 2015’ WC case files” is in sight. Following appropriate staff training and with DCD “coming on board”, Governor Ige’s vision of State Government going paperless should come to fruition. Realistically, given the volumes of paperwork found in the past and present workers’ compensation case files and transforming the culture of government to embrace and accelerate change, LIRAB’s anticipated goal for FY 2017 is to finally realize the completion of the “scanning and indexing” of all “ Pre- 2015 WC case files” into the Internal Electronic Document Management System (DocuShare).

LIRAB 2017 Accomplishments or Highlights

1. Update stats on electronic doc management system.
2. Technology – voip phones, auto attendant
3. Clerical position restored – shorten time to resolve all appeals

*“Change will not come if we wait for
some other person or some time. We
are the ones we’ve been waiting for.
We are the change we seek.”*

Barack Obama

Employment Security Appeals Referees' Office

The Employment Security Appeals Referees' Office's ("ESARO") principal function is to provide an independent review of Unemployment Insurance ("UI") Division determinations through an administrative appeals process, and plays an integral role in promoting the overall UI program objective of alleviating financial hardship for qualified unemployed individuals and stabilizing the economy during recessionary periods.

Hearing officers, also referred to as appeals referees, conduct an appeal hearing and issue written decision based on all relevant evidence presented during an appeal. The administrative appeals process provides individuals and employers with an opportunity to fully develop and articulate their position regarding a UI Division determination, and thereafter to promptly receive a detailed explanation about the outcome. Individuals or employers have the ability to either request a reopening or reconsideration by ESARO, and/or to seek judicial appeal by the state circuit courts thereafter.

Besides a chief appeals officer/administrator who also conducts hearings, ESARO is staffed by three full-time hearing officers, two per diem hearing officers (limited to no more than nine work days per month), one secretary, one full-time office assistant, and one part-time intermittent office assistant. Each hearing officer is typically scheduled for 25 to 26 hearings per week, or its daily equivalent.

2017 Challenges and Highlights

ESARO has federally-mandated performance standards. Specifically, ESARO must issue at least 60% of its decisions within 30 days from the appeal request date, and 80% within 45 days. The average case age of all pending cases (ones in which a decision has not yet been rendered) must be less than 30 days. In the fiscal year ending June 30, 2017, ESARO had an average completion rate of 87% in 30 days and 94% in 45 days, with an average case age of 20.5 days. During this period, ESARO issued 3,588 decisions, or an average of approximately 386

decisions per month. The same statistics for the prior year are provided below for comparison.

	FY2017	FY2016
30-day completion rate	87%	85%
45-day completion rate	94%	93%
Average case age	20.5	35
Total appeals filed	3588	4178
Total appeal decisions	3789	4632

At the same time as ESARO significantly lowered the average case age to 20.5 days from the date an appeal is filed until resolution of that appeal, the completion rate averages have also improved. Although not at the same rate as the drop in unemployment levels, the number of appeals have also dropped as shown above. Despite ongoing high workloads for the relatively few personnel, ESARO continues to meet all federal performance standards and consistently ranks in the top 15-20% nationwide in completion rates.

Our estimated workload for the upcoming fiscal year is 4100 new appeals. When fully staffed, ESARO does not anticipate any difficulties in continuing to meet federal performance standards.

The online appeals system, launched in December 2013, continues to grow in usage, with approximately 75-80% of our customers using the system. The online appeal system gives customers real-time access without having to physically check a mailbox or post office box from any location. Paper filing is still available, however, to those with technical or access challenges. If available in the upcoming year, ESARO will again look for supplemental federal monies to upgrade the existing system.

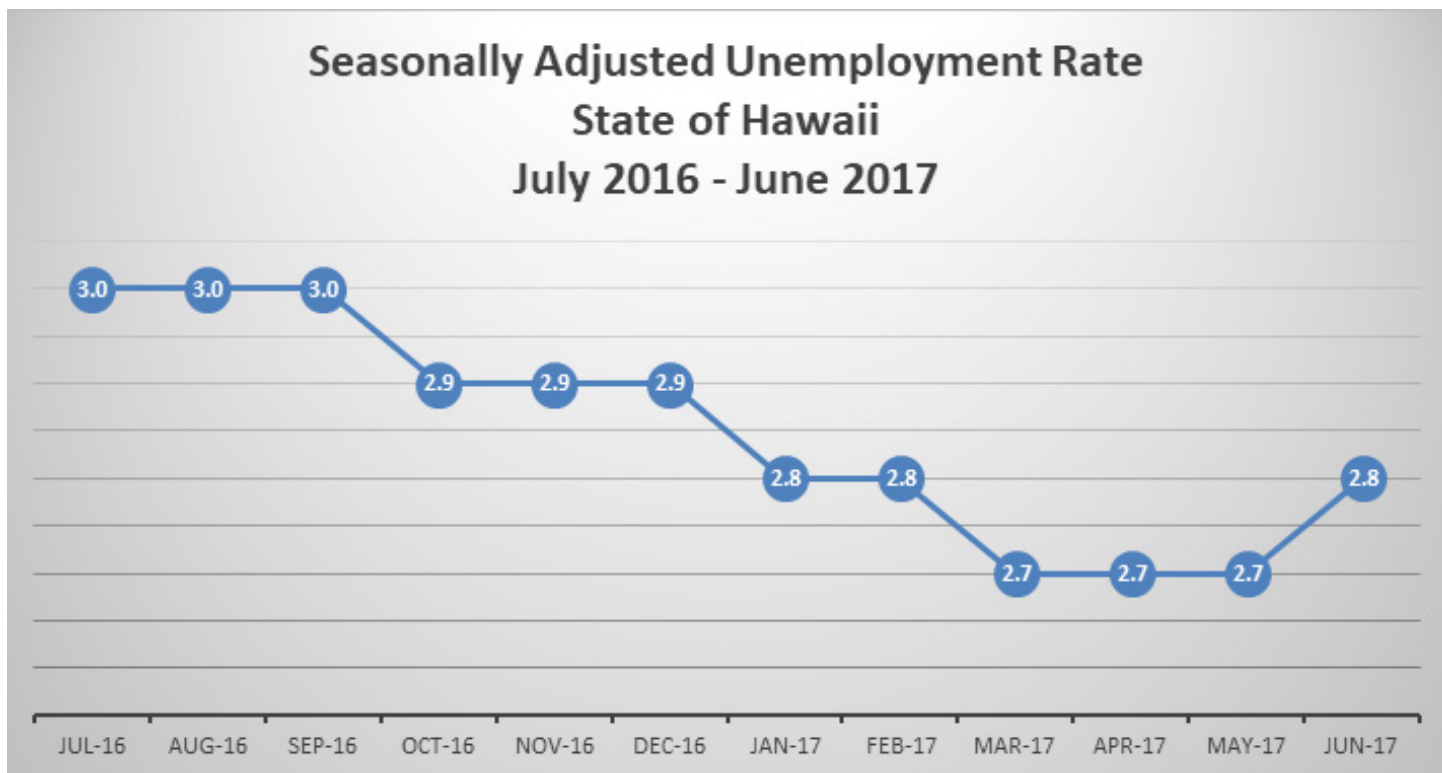
Research and Statistics Office

The **Research and Statistics (R&S) Office** conducts labor research and analysis; develops labor force estimates on employment and unemployment in cooperation with the Bureau of Labor Statistics (BLS) and the Employment and Training Administration of the U.S. Dept. of Labor (USDOL); and provides technical assistance and management data to DLIR's divisions. R&S supports the DLIR in carrying out its mission by providing labor market and labor-related information that helps with research, business planning, job search, and career decisions.

The **Labor Force Research** staff developed, analyzed, and disseminated information on the labor force, unemployment, employment, industry wages, job counts, and hours and earnings as required by our contractual agreement with the BLS. They kept everyone up to date on the latest employment figures and the State's unemployment rate. These statistics are available for download from Hawai'i Infonet at www.hiwi.org.

The **Labor Market Research (LMR)** staff produced state industry and occupational projections for the short-term 2015-2017 as well as the long-term 2014-2024. Their analysis of the labor market found that while tourism sparked Hawai'i's rise from the Great Recession, the construction industry will continue to lead the economic recovery. All major industries are expected to enjoy positive job growth. The reports can be found at www.hiwi.org.

A major undertaking was the research and economic and labor market analyses for the State and the Counties for the Workforce Innovation and Opportunity Act (WIOA) Unified State Plan. LMR staff continued to maintain the Hawai'i Green Jobs portal, www.greenjobshawaii.org, and the Hawai'i Directory of Green Employers. Staff provided support for the Workforce Development Council's and the Workforce Development Division's websites and conducted surveys about soft skills employers require and the effectiveness of the Employment Training Fund.



R & S

Career Kōkua, the Hawai‘i Career Information Delivery System, <http://careerkokua.hawaii.gov>, provided up-to-date localized career and related training information to Hawai‘i’s schools and workforce development agencies. During 2016 - 2017 the most accessed information files were the Local Occupations information followed by the Programs of Study and Training information, and information about local postsecondary schools. Career Kōkua staff also conducted 21 workshops and trainings throughout the State.

The occupations with the most hits during 2016-2017 were

- Accountants and Auditors
- Social Workers
- Actors
- Registered Nurses
- Psychologists
- Chefs and Cooks
- Social and Human Service Assistants
- Nursing Assistants
- Adult and Vocational Education Teachers
- Marketing Managers

For information on the Wage Rate Schedule, Unemployment Statistics, Workers’ Compensation, Occupational Injuries, Illnesses and Fatalities, go to
<http://labor.hawaii.gov/rs/>

For information on local careers, training programs, and training providers, go to
<https://careerkokua.hawaii.gov>

For information on the Labor Market, Labor Force, Employment, and Wages, go to
www.hiwi.org

For information on green jobs, go to
www.greenjobshawaii.org

For information on green employers, go to
<https://lmi.ehawaii.gov/green>

The **Operations Management Information (OMI)** staff provided research and statistical services required by State and Federal laws and supported the core programs administered by DLIR’s line divisions, the USDOL, and federal contracts. For the Unemployment Insurance (UI) Division, OMI produced federally-mandated UI statistical reports, the UI annual trust fund financing report, the UI Fact Book, Characteristics of the Insured Unemployed in Hawai‘i, UI trust fund projections and conducted the UI data validation program. For the Disability Compensation Division, OMI calculated the Special Compensation Fund Levy, published the Workers’ Compensation Data Book and conducted the Medical Fee Schedule survey. OMI staff reviewed union contracts and published the Wage Rate Schedule (Chapter 104, HRS).

For HIOSH (Hawai‘i Occupational Safety and Health), OMI conducted the Annual State and County Government Survey and produced quarterly building permits samples and information for their planning reports. OMI also conducted the Survey of Occupational Injuries and Illnesses (SOII) and provided data and characteristics of Hawai‘i work-related fatalities for the Census of Fatal Occupational Injuries (CFOI) program. In addition, OMI supported the DLIR with statistics required by law such as the Employment of State Residents on Construction Procurement Contracts (Chapter 103B, HRS) and the State Average Monthly Wage (Chapter 421C, HRS), as well as Limited English Proficiency data.

These OMI reports and publications may be accessed on the DLIR’s web site at <http://labor.hawaii.gov/rs/>. related fatalities for the Census of Fatal Occupational Injuries (CFOI) program. In addition, OMI supported the DLIR with statistics required by law such as the Employment of State Residents on Construction Procurement Contracts (chapter 103B, HRS) and the State Average Monthly Wage (chapter 421C, HRS), as well as Limited English Proficiency data.

These OMI reports and publications may be accessed on the DLIR’s web site at <http://labor.hawaii.gov/rs/>.

Office of Community Services

The Office of Community Services (OCS), administratively attached to the Department of Labor and Industrial Relations, provides human service programs for Hawai‘i’s economically disadvantaged, immigrants, and refugees. OCS was created by the Hawai‘i State Legislature through Act 305, SLH 1985, codified as chapter 371K, Hawai‘i Revised Statutes.

OCS is the lead state agency responsible for planning and developing programs, securing Federal and State funds, procuring and contracting with private agencies to provide services aimed at ameliorating poverty causing conditions and reducing barriers to social and economic self-sufficiency.

OCS administers eight (8) recurring Federal programs, through contracts with non-profits: Community Services Block Grants (CSBG), Weatherization Assistance Program (WAP), The Emergency Food Assistance Program (TEFAP), Senior Farmers’ Market Nutrition Program (SFMNP), Community Supplemental Food Program (CSFP), Legal Services to Protect the Rights of Children and their Families (with Hawai‘i Department of Human Services), and grants from the Office of Refugee Resettlement for refugees and Department of Justice for services to Human Trafficking victims. OCS administers State-funded programs to enable low income persons and immigrants to secure employment to become economically self-sufficient.

OCS also administers chapter 42F Grants-In-Aid that were appropriated by the Legislature for the benefit of non-profit organizations, where DLIR is the expending agency.

In addition, OCS was awarded a grant from the US Department of Defense, Office of Economic Adjustment to systematically identify and study Hawai‘i’s defense supply chain so that Hawai‘i will be better able to adjust and adapt to the military’s changing requirements in a timely manner. The defense industry in Hawai‘i is Hawai‘i’s second largest economic sector.

“The thing that lies at the foundation of positive change, the way I see it, is service to a fellow human being.”

Lech Walesa

State Fire Council

The State Fire Council (SFC) is administratively attached to the State of Hawai‘i (State), Department of Labor and Industrial Relations and comprised of four county Fire Chiefs. Its primary mission is to develop a comprehensive fire service emergency management network for the protection of life, property, and environment throughout the State. The SFC is responsible for adopting a state fire code, applying and administering federal fire-related grants, and administering a Reduced Ignition Propensity Cigarette (RIPC) Program. The SFC may establish qualifications for testing and certifying individuals who perform maintenance and testing of portable fire extinguishers, fire protection systems, and fire alarm systems. They may also advise and assist county fire departments where appropriate and prescribe standard procedures and forms related to inspections, investigations, and reporting of fires. It also advises the Governor and legislature on issues relating to fire prevention and protection, life safety, and any other function or activity for which the various county fire departments are responsible.

The currently adopted State Fire Code uses the National Fire Protection Association (NFPA) 1 Fire Code, 2012 Edition. The State Fire Code Investigative Committee, which is comprised of one member from each county fire department and an NFPA representative, met regularly throughout the fiscal year to review and amend the NFPA 1 Fire Code, 2015 Edition. The State Fire Code, in union with the county fire codes, comprehensively addresses minimum requirements for the protection of life and property to mitigate and prevent the disastrous effects of fire, explosion, and hazardous materials incidents.

The SFC has been a voting member of the State Building Code Council (SBCC) since its inception in 2007. Its 11 voluntary members are comprised of county, State, and private stakeholders who review and approve a comprehensive set of national model building codes and standards for design and construction in the State. These approved codes are used as the basis for the county building codes. The State Department of Accounting and General Services, to which the SBCC is administratively attached, is authorized to adopt the approved State building codes as administrative rules. On March 27 and March 31, 2017, the State Electrical Code and the State Energy Conservation Code were adopted. The SBCC continued its review of the International Building Code, the International Residential Code, the Uniform Plumbing Code, and the NFPA 1 Fire Code. Act 120 appropriated funds for the SBCC for a Federal Emergency Management Agency reimbursable grant to update the State building and residential code standards for hurricane mitigation.

After the passage of Act 218, 2008 Legislative Session, Hawai‘i became the 36th state, along with the District of Columbia, requiring that only RIPC's be sold in the State effective September 30, 2009. By the end of 2011, all 50 states and the District of Columbia had passed RIPC laws. The SFC administers the RIPC program. The purpose of this law is to reduce the number of accidental fires involving smoking-related materials and decrease the number of injuries and fatalities. A total of 748 brand/styles of cigarettes are approved for sale in the State. Retail inspections reveal that closer to 250 of those brand/styles are actually being sold in retail outlets. Work in progress includes administrative rules, enforcement procedures, independent compliance testing, fire investigation

	FY 2014	FY 2015	FY 2016	FY 2017	TOTAL
Inspections	0	19	415	793	1227
Brands Tested/Cost	0/0	100/ \$27,041	244/ \$103,307	604/ \$221,190	948/ \$352,538
Fees Collected	\$43,500	\$109,500	\$136,125	\$44,607	\$333,732

statistical analysis, and “roll your own” compliance issues.

Total RIPC certification fees collected to date:	\$953,625.00
Approximate current RIPC fund balance:	\$695,698.74

The SFC supported and submitted testimony during the 2017 Legislative Session on bills related to prohibiting counties from requiring residential fire sprinklers in new or existing one- and two-family dwellings; a cancer presumptive bill for fire fighters; a residential sprinkler tax credit; fireworks housekeeping; increasing pyrotechnic display permit fees; and prohibiting the statewide use of consumer fireworks on three designated holidays. Act 53 extended the prohibition for the counties to require residential sprinklers for ten years. The SFC continues to advocate for residential fire sprinklers to reduce future fire deaths, injuries, and property losses. None of the other bills passed.

The SFC coordinated statewide fire service training courses in Who Protects Fire Fighters from Fire Fighters, Preparation for Initial Company Operations, Best Practices in Community Risk Reduction, Shaping the Future, Building Organizational Support for Community Risk Reduction, and Initial Fire Investigation for First Responders. The SFC met quarterly to fulfill its statutory duties and responsibilities.

“It is impossible to live without failing at something, unless you live so cautiously that you might as well not have lived at all, in which case, you have failed by default.”

JK Rowling

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Low Income Home Energy Assistance Program
Legal Authority: Energy Policy Act of 2005, P.L. 109-58
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-203-L CFDA 93.568
Intended Purpose: To assist eligible low income households to reduce their home energy costs by providing energy conservation education and by installing cost saving energy efficient measures into their homes.
Source of Revenues: U.S. Department of Health and Human Services, Administration for Children and Families
Sub-award from State of Hawai‘i, Department of Human Services.
Current Program Activities: This grant provides administrative and program funds for the Low Income Home Energy Assistance Program (LIHEAP)

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling		\$ 460,000
Beginning Cash Balance		0
Revenues		\$ 400,000
Expenditures		\$ 400,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Work Opportunity Tax Credit (WOTC)

Legal Authority:

Fund Type (Method of Funding): Federal (N)

Appropriation Account No.: S-208-L

Intended Purpose: This federal tax credit was designed to help individuals from certain target groups who consistently face significant barriers to employment move from economic dependency to self-sufficiency by encouraging businesses to hire target group members and be eligible to claim tax credits against the wages paid to the new hires during the first year of employment.

Source of Revenues: CFDA17-271

Current Program Activities: States are to use these formula grants for: accepting WOTC applications from employers; determining eligibility of individuals as members of the target groups; issuing employer certifications or denials; developing working agreements with partner agencies in American Job Centers (also called One-Stop Career Centers) or other State agencies to verify or document eligibility of new hires, including issuing Conditional Certifications; and coordinating efforts to promote WOTC with employers, job seekers and other Workforce innovation and Opportunity Act (WIOA) partners.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 209,102	\$ 210,000
Beginning Cash Balance	0	0
Revenues	0	0
Expenditures	\$ 98,102	\$ 100,000
Transfers	\$ 98,102	\$ 100,000
Net Total Transfers	\$ 98,102	\$ 100,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Alien Labor Certification Program
Legal Authority: Administratively Created
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-209-L
Intended Purpose: To provide greater protection for U.S. and foreign workers while assisting U.S. employers seeking to hire temporary foreign workers when no able, willing, and qualified U.S. workers are available. To ensure that adequate working and living conditions are provided for foreign and domestic workers.
Source of Revenues: CFDA17-273
Current Program Activities: Employers may, upon meeting certain conditions of employment, use this assistance to seek the admission of foreign workers for positions in the United States, provided that the employment of such foreign workers will not adversely affect the wages and working conditions of similarly-employed U.S. workers

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 160,964	\$ 170,000
Beginning Cash Balance	0	0
Revenues	0	0
Expenditures	\$ 112,865	\$ 120,000
Transfers	\$ 112,865	\$ 120,000
Net Total Transfers	\$ 112,865	\$ 120,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Unemployment Insurance Administration
Legal Authority: Social Security Act, As Amended
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-211-L
Intended Purpose: To administer the statewide Unemployment Insurance Program
Source of Revenues: CFDA17-225
Current Program Activities: Payment of Administrative costs to administer the Unemployment Insurance Program

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 21,000,000	\$ 15,000,000
Beginning Cash Balance	\$ 622,182	\$ 2,702,428
Revenues	\$ 15,168,162	\$ 15,000,000
Expenditures	\$ 11,906,940	\$ 14,000,000
Transfers	(\$ 1,180,976)	(\$ 1,500,000)
Net Total Transfers	(\$ 1,180,976)	(\$ 1,500,000)
Ending Cash Balance	\$ 2,702,428	\$ 2,202,428
Encumbrances		
Unencumbered Cash Balance	\$ 2,702,428	\$ 2,202,428
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Occupational Safety & Health
Legal Authority:
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-215-L
Intended Purpose: To fund federally approved comprehensive State occupational safety and health programs that are “at least as effective” as the Federal program.
Source of Revenues: CFDA17-503
Current Program Activities: Grants to States to administer and enforce State programs for occupational safety and health, limited to States having federally approved plans.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 2,374,125	\$ 3,028,000
Beginning Cash Balance	\$ 120,385	\$ 128,008
Revenues	\$ 1,693,596	\$ 3,028,000
Expenditures	\$ 1,577,302	\$ 3,028,000
Transfers	(\$ 108,671)	
Net Total Transfers	(\$ 108,671)	0
Ending Cash Balance	\$ 128,008	\$ 128,008
Encumbrances		
Unencumbered Cash Balance	\$ 128,008	\$ 128,008
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Trade Adjustment Assistance

Legal Authority:

Fund Type (Method of Funding): Non-recurring Federal Funds (P)

Appropriation Account No.: S-216-L

Intended Purpose: The Trade Adjustment Assistance (TAA) for Workers Program is a federal entitlement program that assists workers impacted by foreign trade. Through the provision of a number of employment-related benefits and services, the TAA Program provides trade-affected workers with opportunities to obtain the support, resources, skills, and credentials they need to return to the workforce in a good job in an in-demand industry. The program services include training, employment and case management services, job search allowances, relocation allowances, wage supplements for workers aged 50 and older, and Trade Readjustment Allowances (TRA).

Source of Revenues: CFDA17-245

Current Program Activities: The weekly subsistence payments and wage supplements of TRA and A/RTAA are administered under the Unemployment Insurance program (see CFDA 17.225). State unemployment compensation and extended benefits must be exhausted before TRA is paid to eligible claimants. Trade impacted workers are eligible to receive job search and relocation allowances in addition to the costs of training. They may be paid subsistence and transportation allowances to attend approved training outside the normal commuting distance of a worker's regular place of residence.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 3,287,239	\$ 3,300,000
Beginning Cash Balance	0	0
Revenues	0	0
Expenditures	\$ 638,051	\$ 650,000
Transfers	\$ 638,051	\$ 650,000
Net Total Transfers	\$ 638,051	\$ 650,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Older American Program
Legal Authority: Administratively Created
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-222-L
Intended Purpose: To provide employment and training services to Older Americans
Source of Revenues: Federal Older Americans Program Funs (CFDA17.235)
Current Program Activities: Salaries, fringe benefits and training cost for older individuals placed in positions at government or non-profit agencies

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 2,316,676	\$ 1,846,110
Beginning Cash Balance	\$ 146,856	0
Revenues	\$ 238,662	0
Expenditures	\$ 1,951,630	\$ 1,700,000
Transfers	\$1,566,112	\$ 1,700,000
Net Total Transfers	\$1,566,112	\$ 1,700,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: EA Consultation Agreements
Legal Authority: Occupational Safety and Health Act, Section 21(d),
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-223-L
Intended Purpose: To fund consultative workplace safety and health services, targeting smaller employers with more hazardous operations.
Source of Revenues: US Department of Labor/ Occupational Safety and Health Administration
Current Program Activities: Cooperative Agreements to States to provide occupational safety and health consultative services to employers.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 661,837	\$ 483,655
Beginning Cash Balance		
Revenues		
Expenditures	\$ 432,227	\$ 483,655
Transfers	\$ 432,227	\$ 483,655
Net Total Transfers	\$ 432,227	\$ 483,655
Ending Cash Balance		
Encumbrances		
Unencumbered Cash Balance		
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Reemployment Services & Eligibility Assessment (RESEA)
Legal Authority: Workforce Innovation and Opportunity Act, P.L 113-28
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-227-L
Intended Purpose: Funds are appropriated for Unemployment Insurance RESEA to conduct in-person reemployment and eligibility assessments and to provide reemployment services and referrals to training, as appropriate.
Source of Revenues: CFDA 17.225
Current Program Activities: Funds used to pay PSPB for UI Staff and NPS to provide RESEA services to UI Claimants and to cover expenditures under an MOU between UI and WDD to provide the reemployment services and referrals of training to UI claimants.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 1,100,000	\$ 1,300,000
Beginning Cash Balance	0	
Revenues		
Expenditures	\$ 862,812	\$ 900,000
Transfers	\$ 862,812	\$ 900,000
Net Total Transfers	\$ 862,812	\$ 900,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: WIA Youth/Adult/Dislocated Workers Formula
Legal Authority: Administratively Created
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-231-L (including S-14 to S-17)
Intended Purpose: To provide employment and training services to dislocated workers and disadvantaged adults and youth.
Source of Revenues: Federal Workforce Innovation and Opportunity Act Formula Programs (WIOA)
Current Program Activities: Administrative and program expenses to carry out the functions of WIOA at the state and county levels.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 35,158,021	\$ 20,582,089
Beginning Cash Balance	\$ 498,083	\$ 118,339
Revenues	\$ 5,410,663	\$ 7,335,000
Expenditures	\$ 5,790,407	\$ 7,323,841
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	\$ 118,339	\$ 129,498
Encumbrances		
Unencumbered Cash Balance	\$ 118,339	\$ 129,498
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: OSHA Bureau of Labor Statistics Program
Legal Authority: Public Law 62-426, 71-537, 91-596 and 94-206, 29 CFDA 17.005
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-232-L
Intended Purpose: To provide, analyze, and publish a diverse set of measures of employee compensation, including cost, wages, and benefits and work-related injuries, illnesses, and fatalities, compile work stoppages statistics, and conduct research to improve the measurement process.
Source of Revenues: Federal Project Grants from US Department of Labor, Bureau of Labor Statistics
Current Program Activities: This program provides the following information: (A) level and trend data on employee wages and compensation; (B) studies of employee benefits plans; (C) national and state data on occupational injuries, illness and fatalities; and (D) information on work stoppages. It also makes available funds in the form of cooperative agreements to state agencies or designated local governments for collection of data on occupational injuries, illnesses, and fatalities. The Occupational Safety and Health Statistics program authorizes funds on a matching basis to states or local governments to assist them in developing and administering programs.

Financial Data	FY 2017 (Estimated)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 148,657	\$ 90,400
Beginning Cash Balance		
Revenues		
Expenditures	\$ 75,730	\$ 90,400
Transfers	\$ 75,730	\$ 90,400
Net Total Transfers	\$ 75,730	\$ 90,400
Ending Cash Balance	(0)	
Encumbrances		
Unencumbered Cash Balance	(0)	
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Refugee Cash and Medical Assistance Program
Legal Authority: SECTION 412(E)(5) P.L.82-414, IMMIGRATION AND NATIONALITY ACT (8 USC 1522)
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-234-L CFDA 93.566
Intended Purpose: To provide cash and medical assistance to refugees, asylees, victims of a severe form of trafficking during their first eight months after their arrival in this country.
Source of Revenues: U.S. Department of Health & Human Services-ACF
Current Program Activities: This grant provides funding for programmatic and administrative expenses for this program.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 25,000	\$ 25,000
Beginning Cash Balance	0	0
Revenues	\$ 8,201	\$ 10,000
Expenditures	\$ 8,201	\$ 10,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Refugee Social Services Programs
Legal Authority: SECTION 412(E)(5) P.L.82-414, IMMIGRATION AND NATIONALITY ACT (8 USC 1522)
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-235-L CFDA 93.566
Intended Purpose: To provide refugees with less than five years of United States residency since their date of entry with assistance for employment and other social services.
Source of Revenues: U.S. Department of Health & Human Services-ACF
Current Program Activities: This grant provides funds to support program and administrative expenses for this program.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 75,000	\$ 75,000
Beginning Cash Balance	\$ 8,169	\$ 6,236
Revenues	\$ 77,677	\$ 75,000
Expenditures	\$ 79,610	\$ 75,000
Transfers		(\$ 6,236)
Net Total Transfers	0	(\$ 6,236)
Ending Cash Balance	\$ 6,236	(0)
Encumbrances		
Unencumbered Cash Balance	\$ 6,236	(0)
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Low Income Weatherization Assistance Program
Legal Authority: Energy Policy Act of 2005, P.L. 109-58
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-236-L CFDA 81.042
Intended Purpose: To improve home energy efficiency for low income families through the most cost-effective measure possible.
Source of Revenues: U.S. Department of Energy- Energy Effic & Renewable Energy Office
Current Program Activities: This grant provides administrative and program funds for the Weatherization Assistance Program (WAP).

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 206,123	\$ 210,000
Beginning Cash Balance	0	0
Revenues	\$ 184,716	\$ 210,000
Expenditures	\$ 184,716	\$ 210,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Temporary Emergency Food Assistance Program
Legal Authority: Temporary Emergency Food Assistance Act of 1983
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-237-L CFDA 10.568
Intended Purpose: To help supplement the diets of low-income persons by making funds available to states for processing, storage and distribution costs incurred by state agencies and local organizations, in providing food assistance to needy persons.
Source of Revenues: U.S.D.A. - Food and Nutrition Service
Current Program Activities: This grant provides funding to cover administrative costs incurred in the operation of the Food Commodities/Entitlement Program CFDA 10.569

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 239,243	\$ 239,243
Beginning Cash Balance	(0)	(0)
Revenues	\$ 159,090	\$ 180,000
Expenditures	\$ 159,090	\$ 180,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	(0)	(0)
Encumbrances		
Unencumbered Cash Balance	(0)	(0)
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Seniors Farmers Market Nutrition Program
Legal Authority: P.L. 107-171, 109-97, U.S. Department of Agriculture, Food and Nutrition Services, and 110-246
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-238-L CFDA 10.576
Intended Purpose: (1) To provide fresh, nutritious, unprepared, locally grown fruits, vegetables, herbs and honey from farmers markets, roadside stands and community supported agriculture programs to low-income seniors.
(2) To increase the consumption of agricultural commodities by expanding, developing, or aiding in the development and expansion of domestic farmers markets, roadside stands, and community supported agriculture programs.
Source of Revenues: U.S.D.A. - Food and Nutrition Service
Current Program Activities: This grant provides administration and program funding for this program. Two non-profit organizations presently participate in this program.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 497,231	\$ 500,000
Beginning Cash Balance	0	0
Revenues	\$ 483,573	\$ 500,000
Expenditures	\$ 483,573	\$ 500,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: UI Fraud Detection System
Legal Authority: Social Security Act, As Amended
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-245-L
Intended Purpose: To detect and prevent fraudulent UI overpayments.
Source of Revenues: CFDA 17.225
Current Program Activities: To design and implement applications to detect and prevent fraudulent UI overpayments.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling		\$ 500,000
Beginning Cash Balance	0	
Revenues		
Expenditures		\$ 250,000
Transfers	0	\$ 250,000
Net Total Transfers	0	\$ 250,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: UI Program Integrity and Performance and System Improvements
Legal Authority: Social Security Act, As Amended
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-257-L
Intended Purpose: To design and implement applications to 1) prevent overpayments of UI benefits to individuals who are incarcerated and not qualified to receive UI benefits and 2) to procure and develop a report and payment receiving solution to improve UI program integrity, reduce the improper payment rate and improve overpayment recovery. Funds will be used to implement 2014 Program Integrity and Performance and System Improvements under Section 302 of the Social Security Act. activities for worker misclassification.
Source of Revenues: CFDA 17.225
Current Program Activities: 1) To hire a contractor to design an application to crossmatch a UI file of active claims with files obtained from the Department of Public Safety containing newly incarcerated individuals. 2) To hire a contractor to design a full scale UI Employer Web Application which allows liable employers to view UI account history and file quarterly wage data online and make contribution payments through an ACH process.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 598,390	\$ 598,390
Beginning Cash Balance	0	
Revenues		
Expenditures	\$ 358,762	\$ 126,786
Transfers	\$ 358,762	\$ 126,786
Net Total Transfers	\$ 358,762	\$ 126,786
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: UI Accessibility Automation for Limited English Proficiency
Legal Authority: Social Security Act, As Amended
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-258-L
Intended Purpose: To improve service to Hawai'i's Limited English Proficiency (LEP) customers and ensure equal, effective and meaningful access to benefit rights afforded under the UI program. Funds will be used to implement 2015 Program Integrity and Performance and System Improvements under Section 302 of the Social Security Act.
Source of Revenues: CFDA 17.225
Current Program Activities: To expand and enhance the UI claimant web filing process to enable certain Limited English Proficiency (LEP) individuals to apply for benefits online.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 500,000	\$ 500,000
Beginning Cash Balance	0	
Revenues		
Expenditures		\$ 250,000
Transfers		\$ 250,000
Net Total Transfers	0	\$ 250,000
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund:	Social Services Block Grant
Legal Authority:	Social Security Act, Title XX
Fund Type (Method of Funding):	Federal (N)
Appropriation Account No.:	S-XX-262-L
Intended Purpose:	To furnish social services best suited to the needs of the individuals residing in the State. Federal block grant funds may be used to provide services directed toward one of the following five goals specified in the law: (1) To prevent, reduce, or eliminate dependency; (2) to achieve or maintain self-sufficiency; (3) to prevent neglect, abuse, or exploitation of children and adults; (4) to prevent or reduce inappropriate institutional care; and (5) to secure admission or referral for institutional care when other forms of care are not appropriate.
Source of Revenues:	U.S. Department of Health and Human Services, Administration for Children and Families, Title XX grant. Sub-award from State of Hawai'i, Department of Human Services.
Current Program Activities:	This appropriation is for the Kids 100 and Kids 200 Legal Advocacy Program to provide legal services to protect the rights of families/ caregivers and their children. 100% of the funds provided to LBR 903 from Hawai'i OHS are used to contract with a non-profit organization to administer and deliver services under this program.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 282,000	\$ 282,000
Beginning Cash Balance	\$ 26,471	\$ 52,490
Revenues	\$ 150,000	\$ 150,000
Expenditures	\$ 123,981	\$ 202,490
Transfers		\$ 250,000
Net Total Transfers	0	0
Ending Cash Balance	\$ 52,490	0
Encumbrances		
Unencumbered Cash Balance	\$ 52,490	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Community Services Block Grant
Legal Authority: Community Services Block Grant Act 1981, Public Law 97-34, amended by P.L. 106-113, 45 CFR Part 96, OMB Circular A-87
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-XX-293-L
Intended Purpose: To provide assistance through network of CAA for the reduction of poverty, the revitalization of low income communities and the empowerment of low income income families in rural and urban areas to become fully self-sufficient.
Source of Revenues: U.S. Department of Health & Human Services-ACF
Current Program Activities: This grant provides administrative and program funding to the State and four (4) designated Community Action Agencies.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 3,674,796	\$ 3,800,000
Beginning Cash Balance	\$ 423,443	\$ 429,667
Revenues	\$ 3,112,611	\$ 3,693,776
Expenditures	\$ 3,106,387	\$ 3,700,000
Transfers		(\$ 423,443)
Net Total Transfers	0	(\$ 423,443)
Ending Cash Balance	\$ 429,667	(0)
Encumbrances		
Unencumbered Cash Balance	\$ 429,667	(0)
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Special Compensation Fund (SCF)
Legal Authority: Chapter 386-151, HRS
Fund Type (Method of Funding): Special (B), Trust (T)
Appropriation Account No.: S-302-L, T-907-L
Intended Purpose: To pay benefits to injured workers for second injuries, uninsured and insolvent employers, benefit adjustment, attendant services and concurrent employment.
Source of Revenues: Special assessment on the gross premiums of employers' workers' compensation (WC) insurance, interest earned on investments, fines, forfeits, and penalties.
Current Program Activities: Payment of WC benefits, WC claims facilitator branch, litigation costs, audit fees, and legal services through the Department of Attorney General.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 23,851,406	\$ 23,937,031
Beginning Cash Balance	\$ 13,477,500	\$ 16,066,612
Revenues	\$ 16,956,975	\$ 16,000,000
Expenditures	\$ 14,367,863	\$ 16,000,000
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 16,066,612	\$ 16,066,612
Encumbrances	\$ 65,363	
Unencumbered Cash Balance	\$ 16,001,249	\$ 16,066,612
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Special Compensation Fund For Temporary Disability Benefits
Legal Authority: Chapter 392-61, HRS
Fund Type (Method of Funding): Special (B), Trust (T)
Appropriation Account No.: S-303-L, T-906-L
Intended Purpose: To pay temporary disability benefits for disabilities resulting from non-work related injuries or illnesses to individual who become disabled when unemployed, and to employees of insolvent or non-complying employers.
Source of Revenues: Interest earned on investment
Current Program Activities: Payment of temporary disability benefits.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 100,000	\$ 100,000
Beginning Cash Balance	\$ 2,457,228	\$ 2,480,495
Revenues	\$ 34,018	\$ 15,000
Expenditures	\$ 10,751	\$ 20,000
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 2,480,495	\$ 2,475,495
Encumbrances		
Unencumbered Cash Balance	\$ 2,480,495	\$ 2,475,495
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Premium Supplemental Fund (PHC)
Legal Authority: Chapter 393-41, HRS
Fund Type (Method of Funding): Special (B), Trust (T)
Appropriation Account No.: S-308-L, T-908-L
Intended Purpose: To pay premium supplementation to qualified employers and the payment of health care expenses to eligible employees of non-complying or insolvent employers.
Source of Revenues: Interest earned on investment
Current Program Activities: Payment of premium supplementation and health care expenses.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 500,000	\$ 500,000
Beginning Cash Balance	\$ 72,958	\$ 73,065
Revenues	\$ 107	0
Expenditures	0	0
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 73,065	\$ 73,065
Encumbrances		
Unencumbered Cash Balance	\$ 73,065	\$ 73,065
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Reduced Ignition Propensity Cigarette Program Spec Fund
Legal Authority: Section 132C-4, HRS
Fund Type (Method of Funding): Special (B)
Appropriation Account No.: S-311-L
Intended Purpose: Funds to monitor and ensure only reduced propensity cigarettes be sold in the state.
Source of Revenues: Certification fees from cigarette manufacturers, and interest on investments.
Current Program Activities: Personnel and operating costs to enforce only reduced propensity cigarette are sold in the State.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 200,000	\$ 200,000
Beginning Cash Balance	\$ 486,134	\$ 617,817
Revenues	\$ 157,557	\$ 150,000
Expenditures	\$ 25,874	\$ 282,000
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 617,817	\$ 485,817
Encumbrances	\$ 151,883	
Unencumbered Cash Balance	\$ 465,934	\$ 485,817
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Unemployment Insurance Fund
Legal Authority: Chapter 383-127, HRS
Fund Type (Method of Funding): Special (B)
Appropriation Account No.: S-313-L (prev app S-314)
Intended Purpose: Payment of refunds, interest, and expenditures deemed necessary in the administration of thi chapter for which no allocation of federal adminstration funds have been made.
Source of Revenues: Interest, fines and penatlities collected pursuant to Chapter 383 Hawai'i Revised Statutes.
Current Program Activities: Payment of various expenses relating to the administration of the unemployment insurance program.

Financial Data	FY 2017 (Acaul)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 3,191,310	\$ 3,000,000
Beginning Cash Balance	\$ 9,500,879	\$ 9,349,983
Revenues	\$ 1,561,001	\$ 1,200,000
Expenditures	\$ 2,105,912	\$ 200,000
Transfers	\$ 394,000	
Net Total Transfers	\$ 394,015	0
Ending Cash Balance	\$ 9,349,983	\$ 10,349,983
Encumbrances		
Unencumbered Cash Balance	\$ 9,349,983	\$ 10,349,983
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Employment and Training Special Fund
Legal Authority: Chapter 383-128, HRS
Fund Type (Method of Funding): Special (B)
Appropriation Account No.: S-316-L
Intended Purpose: To provide grants and subsidies to public, private and non-profit organizations for employment, education and training.
Source of Revenues: Employer contributions
Current Program Activities: A) Programs to create a more diversified base for businesses; B) Programs for high-growth industries with critical shortages; C) Programs to retrain unemployed workers; D) Programs for individuals who do not qualify for federal or state programs; E) Programs for individuals to improve career employment prospects.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 5,940,010	\$ 5,940,010
Beginning Cash Balance	\$ 3,100,495	\$ 2,815,279
Revenues	\$ 986,292	\$ 1,000,000
Expenditures	\$ 1,271,508	\$ 1,300,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	\$ 2,815,279	\$ 2,215,279
Encumbrances		
Unencumbered Cash Balance	\$ 2,815,279	\$ 2,215,279
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Hoisting Machine Operators' Certification Revolving Fund
Legal Authority: Chapter 396-20, HRS
Fund Type (Method of Funding): Revolving (W)
Appropriation Account No.: S-330-L
Intended Purpose: Certification of hoisting machine operators
Source of Revenues: Certification fee, penalties, fines, and interest earned on investments.
Current Program Activities: Personnel and operating expenses for an executive director for the hoisting machine operators advisory board, preparation and dissemination of public information on certification and training, and preparation of annual reports on activities and accomplishments.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 70,000	\$ 70,000
Beginning Cash Balance	\$ 349,435	\$ 330,650
Revenues	\$ 32,293	\$ 30,000
Expenditures	\$ 51,078	\$ 50,000
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 330,650	\$ 310,650
Encumbrances		
Unencumbered Cash Balance	\$ 330,650	\$ 310,650
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Boiler and Elevator Special Fund
Legal Authority: Chapter 397-20, HRS
Fund Type (Method of Funding): Special (B)
Appropriation Account No.: S-331-L
Intended Purpose: Personnel and operating costs to inspect and certify boilers and elevators in the state of Hawai'i.
Source of Revenues: Inspection fees, penalties, fines, and interest on investments.
Current Program Activities: Personnel and operating costs to inspect and certify boilers and elevators, staff training and certification fees, preparation and dissemination of public information on safe installation and use of equipment.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 2,972,676	\$ 3,002,955
Beginning Cash Balance	\$ 1,030,247	\$ 570,620
Revenues	\$ 1,924,217	\$ 2,000,000
Expenditures	\$ 2,383,844	\$ 2,000,000
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 570,620	\$ 570,620
Encumbrances	\$ 447	
Unencumbered Cash Balance	\$ 570,173	\$ 570,620
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund:

Legal Authority:

Fund Type (Method of Funding): U

Appropriation Account No.: S-XX-332-L

Intended Purpose: COFA

Source of Revenues:

Current Program Activities: This “U” fund appropriation is being used to clear out accounting adjustments that were made by prior administrations.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 1,200,000	\$ 500,000
Beginning Cash Balance	\$ 902,369	\$ 739,799
Revenues	0	0
Expenditures	\$ 162,569	\$ 387,348
Transfers	0	(\$ 352,452)
Net Total Transfers	0	(\$ 352,452)
Ending Cash Balance	\$ 739,799	0
Encumbrances	\$ 364,746	0
Unencumbered Cash Balance	\$ 375,054	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Human Trafficking Victim Services Fund
Legal Authority: Section 1, Chapter 706, HRS
Fund Type (Method of Funding): Special (B)
Appropriation Account No.: S-XX-350-L, S-XX.338-L
Intended Purpose: Criminal fees collected by the Judiciary to service human trafficking victims.
Source of Revenues: District Courts Fines, Forfeits, and Penalties Fines.
Current Program Activities: This special fund was created by the 2014 Legislature to provide a source of funds to supplement programs, grants or purchase of service contracts that support or provide comprehensive services to victims of labor trafficking crimes.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 5,000	\$ 5,000
Beginning Cash Balance	\$ 600	\$ 1,080
Revenues	\$ 480	\$ 1,000
Expenditures	0	0
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	\$ 1,080	\$ 2,080
Encumbrances		
Unencumbered Cash Balance	\$ 1,080	\$ 2,080
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Job-Driven (JD) National Emergency Grant
Legal Authority: Administratively Created
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-15-502-L grant ended 6/30/17
Intended Purpose: To provide employment services to long-term unemployed dislocated workers.
Source of Revenues: Federal Job-Driven National Emergency Grant
Current Program Activities: Training costs, supportive services, assessments, outreach, recruitment, employer engagement expenses.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 684,192	\$ 495,277
Beginning Cash Balance	\$ 39,372	\$ 26,457
Revenues	\$ 176,000	\$ 47,194
Expenditures	\$ 188,915	\$ 73,651
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	\$ 26,457	(0)
Encumbrances		
Unencumbered Cash Balance	\$ 26,457	(0)
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: UI Worker Misclassification Prevention & Detection
Legal Authority: Social Security Act, As Amended
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-503-L
Intended Purpose: To enable Hawai'i UI to better meet USDOL requirements for misclassification detection and increase our enforcement activities for worker misclassification.
Source of Revenues: CFDA 17.225
Current Program Activities: To implement a new UI Tax Field Audit Application to improve the efficiency of the audit performance and reduce audit processing time. The application will enhance the audit selection process by identifying employers and directing audits towards employers most likely to have misclassified workers or underreported wages.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 500,000	\$ 500,000
Beginning Cash Balance	0	
Revenues		
Expenditures	\$ 190,313	\$ 244,924
Transfers	\$ 190,313	\$ 244,924
Net Total Transfers	\$ 190,313	\$ 244,924
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Commodity Supplemental Food Program
Legal Authority: Agriculture and Consumer Protection Act of 1973
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-XX-506-L S-XX-504-L
Intended Purpose: To improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious USDA foods, which are distributed through public and non-profit private local agencies such as food banks and community action organizations.
Source of Revenues: U.S.D.A. - Food and Nutrition Service
Current Program Activities: This grant pays for the administrative expenses for the non-profit organizations that distribute food under the CSFP program. Initially the grant was based on the caseload assigned to Hawai'i (\$74.53/unit x 2,400 units). Midway through FFY17, the Hawai'i caseload increased from 2,400 units/month to 4,000 units/month. The increase enabled this program to expand beyond Oahu to serve all islands. It increased the associated authorized administrative expenditures from \$178,872 to \$297,410.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 137,803	\$ 300,000
Beginning Cash Balance	0	0
Revenues	\$ 139,410	\$ 300,000
Expenditures	\$ 139,410	\$ 300,000
Transfers		0
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Comprehensive Service for Human Trafficking Victims
Legal Authority: The Trafficking Victims Protection Act of 2000, as amended by the Reauthorization Act of 2008, 22 U.S.C. 7105 (b)(2)(A)
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-16-507-L (S-14-239, S-15-239) CFDA 16.320
Intended Purpose: To provide assistance to victims of severe forms of trafficking (i.e., sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; or the recruitment, harboring, transportation, provision or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery) without regard to the immigration status of the victim.
Source of Revenues: U.S. Department of Justice - Office for Victims of Crime
Current Program Activities: This grant provides administration and program funding. Three non-profit organizations provide services under this grant. OCS was awarded \$584,000 for a period of performance of 10/1/2015 - 9/30/2018.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	0	0
Beginning Cash Balance	(0)	(0)
Revenues	\$ 148,442	\$ 320,000
Expenditures	\$ 148,442	\$ 320,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	(0)	0
Encumbrances		
Unencumbered Cash Balance	(0)	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: State Planning and Establishment Grants for the Affordable Care Act (ACA)

Legal Authority: Section 1311 of the Affordable Care Act, Health Insurance Exchange

Fund Type (Method of Funding): Non-recurring Federal Funds (P)

Appropriation Account No.: S-XX-508-L CFDA 93.525

Intended Purpose: To provide assistance for activities related to establishing a health insurance exchange that facilitates the purchase of qualified health plans, provides for the establishment of a small business health options program (shop exchange), and meets the requirements set forth by the Secretary and the Affordable Care Act.

Source of Revenues: U.S. Department of Health and Human Services, Centers for Medicare & Medicaid Service

Current Program Activities: This one time grant includes funding for staff, Marketplace Assister Organizations (MAOs), IT consulting services, and other wind down expenses related to the Hawai'i Health Connector.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	0	
Beginning Cash Balance	\$ 2	0
Revenues	\$ 1,408,858	0
Expenditures	\$ 1,408,860	0
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: WIOA Implementation Activities
Legal Authority: Administratively Created
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-16-509-L
Intended Purpose: To provide support for the implementation of the Workforce Innovation and Opportunity Act.
Source of Revenues: Federal WIA Dislocated Worker National Reserve Funds
Current Program Activities: Costs to transition/upgrade systems to meet WIOA requirements.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 114,852	\$ 31,628
Beginning Cash Balance	0	\$ 376
Revenues	\$ 83,600	\$ 30,000
Expenditures	\$ 83,224	\$ 30,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	376	376
Encumbrances		
Unencumbered Cash Balance	376	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Defense Industry Adjustment
Legal Authority: 10. U.S. Code 2391
Fund Type (Method of Funding): Non-recurring Federal Funds (P)
Appropriation Account No.: S-XX-510-L
Intended Purpose: To provide technical and financial assistance to a State, or an entity of State government, to enhance its capacities to assist communities, businesses, and workers affected by Defense program activity to plan and carry out community adjustment and economic diversification activities; support local adjustment and diversification efforts; and stimulate cooperation between statewide and local adjustment and diversification efforts.
Source of Revenues: U.S. Department of Defense - Office of Economic Adjustment
Current Program Activities: This is a one year grant awarded to LBR 903 by US DOD.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling		
Beginning Cash Balance	0	0
Revenues	\$ 388,190	\$ 375,666
Expenditures	\$ 388,190	\$ 375,666
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	0	0
Encumbrances		
Unencumbered Cash Balance	0	0
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: WIOA Implementation Activities
Legal Authority: Administratively Created
Fund Type (Method of Funding): Federal (N)
Appropriation Account No.: S-17-513-L grant ends 9/30/18
Intended Purpose: To provide system integration support for the Workforce Innovation and Opportunity Act.
Source of Revenues: Federal WIA Dislocated Worker National Reserve Funds
Current Program Activities: Costs to develop and implement technological integration for WIOA systems.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 1,100,000	\$ 1,098,903
Beginning Cash Balance	0	\$ 803
Revenues	\$ 1,900	\$ 700,000
Expenditures	\$ 1,097	\$ 700,000
Transfers		
Net Total Transfers	0	0
Ending Cash Balance	\$ 803	\$ 803
Encumbrances		
Unencumbered Cash Balance	\$ 803	\$ 803
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund: Temporary Deposits Insurance Account
Legal Authority: None
Fund Type (Method of Funding): Trust (T)
Appropriation Account No.: T-902-L
Intended Purpose: This account was established in 1970 to account for excessive or unauthorized temporary disability insurance (TOI) and prepaid health care premium (PHC) withholdings that were owed to terminated employees who could not be located by their employers.
Source of Revenues: Excessive or unauthorized TOI and PHC withholdings
Current Program Activities: Terminated employees receive refunds if they are located. However, if the employee cannot be located after two years, moneys are deposited into the Trust Fund for Disability Benefits or the Premium Supplementation Trust Fund.

Financial Data	FY 2017 (Actual)	FY 2018 (Estimated)
Appropriation Ceiling	0	0
Beginning Cash Balance	\$ 35,447	\$ 40,016
Revenues	\$ 4,569	0
Expenditures	0	\$ 5,000
Transfers		
Net Total Transfers		
Ending Cash Balance	\$ 40,016	\$ 35,016
Encumbrances		
Unencumbered Cash Balance	\$ 40,016	\$ 35,016
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

Report on Non-General Fund Information 2016-17

Department of Labor and Industrial Relations

Name of Fund:	Unemployment Insurance Fund
Legal Authority:	Chapter 383-121, HRS
Fund Type (Method of Funding):	Trust (T)
Appropriation Account No.:	T-912-L, T-913-L (Effective 07/01/16) (Previous Appropriation S-312, S-313)
Intended Purpose:	All contributions pursuant to this chapter shall be paid into the fund and compensation and benefits payable pursuant to this chapter shall be paid from the fund.
Source of Revenues:	Contributions collected pursuant to Chapter 383 Hawai'i Revised Statutes, interest earned on moneys in the fund, property or securities and earnings of such property or securities, and moneys credited pursuant to Section 903 of the Social Security Act.
Current Program Activities:	Payment of unemployments insurance benefits and for refunds of contributions, and payment of Administrative expenses from money credited pursuant to Section of the Social Security Act.

Financial Data	FY 2017 (Acual)	FY 2018 (Estimated)
Appropriation Ceiling	\$ 358,000,000	\$ 358,000,000
Beginning Cash Balance	\$ 504,586,106	\$ 513,503,937
Revenues	\$ 687,300,487	\$ 220,000,000
Expenditures	\$ 173,796,550	\$ 200,000,000
Transfers	(\$ 504,160,664)	
Net Total Transfers	(\$504,586,106)	0
Ending Cash Balance	\$ 513,503,937	\$ 533,503,937
Encumbrances		
Unencumbered Cash Balance	\$ 513,503,937	\$ 533,503,937
Amount Required for Bond Conveyance		
Amount Derived from Bond Proceeds		
Amount Held in Certificates of Deposit, Escrow Accounts, or Other Investments		

DLIR Directory

Administration

Director's Office	586-8844
Deputy Director's Office	586-8852
Administrative Services Office	586-8888
Human Resources Office	586-9048
Information Line	586-8842
Email	dlir.director@hawaii.gov

DLIR District Offices

Hilo	974-6464
Kona	322-4808
Maui	243-5322
Kaua'i	274-3351

Disability Compensation Division

Workers' Compensation Facilitator	586-9161
Medical Fee Schedule (WC)	586-9161
Vocational Rehabilitation (WC)	586-9178
Prepaid Health Care	586-9188
Temporary Disability Insurance (TDI)	586-9188
Email	dlir.workcomp@hawaii.gov dlir.tempdisabilityins@hawaii.gov dlir.prepaidhealthcare@hawaii.gov

Employment Security Appeals Referees' Office

Honolulu	586-8930
Molokai/Lāna'i	1 (800) 468-4644, ext. 6-8930
Kaua'i	274-3141, ext. 6-8930
Maui	984-2400, ext. 6-8930
Hawai'i	974-4000, ext. 6-8930
Email	dlir.esaro@hawaii.gov

Hawai'i Civil Rights Commission

Phone	586-8636
Email	dlir.hcrc.infor@hawaii.gov

Hawai'i Labor Relations Board

(Public Sector Collective Bargaining)	586-8610
Email	dlir.laborboard@hawaii.gov

Hawai'i Occupational Safety & Health

General Phone	586-9116
Accident Reporting Line	586-9102
Complaints	586-9092
Consultation & Training	586-9100
Occupational Health	586-9090
Occupational Safety	586-9110
Explosive Permits	586-9110
Boiler/Elevator	586-9141
Email	dlir.hiosh@hawaii.gov dlir.hiosh.complaints@hawaii.gov dlir.hiosh.ct@hawaii.gov (Consultation/Training) dlir.hiosh.boiler@hawaii.gov (Boiler) dlir.hiosh.elevator@hawaii.gov (Elevator)

Labor & Industrial Relations Appeals Board

Phone	586-8600
Email	dlir.appealsboard@hawaii.gov

Office of Community Services

(Refugees, Immigrants, Economically Disadvantaged)	
Phone	586-8675

Research & Statistics Office

Phone	586-8999
Email	dlir.research@hawaii.gov

State Fire Council

Phone	723-7101
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Unemployment Insurance Division

Phone	586-9070
File a Claim Online	https://huiclaims.hawaii.gov
Phone Applications (Hawai'i)	643-5555
Outside Hawai'i	1-877-215-5793
Claims & Benefits:	
Honolulu	586-8970
Waipahu	675-0030
Kāne'ohe	233-3679
Hilo	974-4086
Kona	322-4822
Maui	984-8400
Moloka'i	553-1750
Kaua'i	274-3043
Employer Services:	
O'ahu	586-8926
Hilo	974-4095
Kona	974-4095
Maui	984-8410
Moloka'i	984-8410
Kaua'i	274-3025

Wage Standards Division

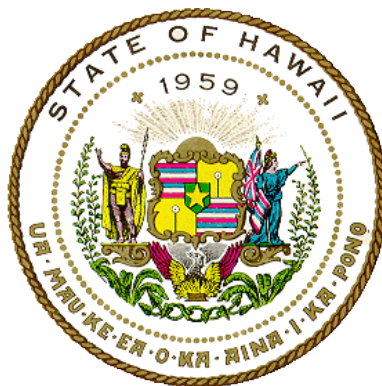
Phone	586-8777
Email	dlir.wages@hawaii.gov

Workforce Development Council

Phone	586-8630
Email	dlir.workforce.council@hawaii.gov

Workforce Development Division

General Phone	586-8877
Apprenticeship	586-8877
Employment & Training Fund	586-8818
Job Training (WIA)	586-8877
O'ahu Employer's Job Orders	586-8700
Website	hirenethawaii.com
O'ahu Jobseekers:	
Honolulu	586-8700
Waipahu	675-0010
Neighbor Island Employers & Jobseekers:	
Hilo	981-2860
Kona	327-4770
Maui	984-2091
Moloka'i	553-1755
Kaua'i	274-3056



The Hawai'i Department of Labor and Industrial Relations
Princess Ruth Ke'elikolani Building | 830 Punchbowl Street | Honolulu, Hawai'i 96813
Online at <http://labor.hawaii.gov>